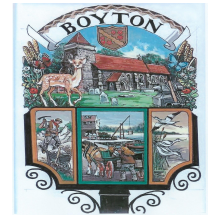


**NOTICE OF Boyton Parish Annual Council Meeting**  
to be held at Boyton Church Hall  
on Tuesday 23 May 2023 at 7.30 p.m.



All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed.  
Public and press are also cordially invited.

## **AGENDA**

The Annual Parish meeting starting at 7 p.m. precedes the Annual Council meeting

1. Welcome
2. Election of Chair
3. Election of Vice Chair
4. Co-option of Councillors
5. Declarations of Acceptance of Office and ROI to be completed by all members
6. To receive apologies for absence.
7. To receive any Declarations of Interest from Councillors on Agenda items
8. To receive Reports from
  - SCC Cllr Reid
  - ES District Cllr Mallinder
  - any other reports received
9. Public Session
10. Update on Church Hall
11. Change of Insurance Provider
12. To review matters arising from meeting 28 March 2023
  - Planning for BPC shed to be installed on Church owned land
  - Shed Invoice
13. Approval and signing of minutes 28 March 2023
14. To review and agree BPC documentation - as circulated to Councillors:
  - a) Standing Orders
  - b) Code of Conduct
  - c) Accessibility Statement
  - d) Asset Register
  - e) Financial Regulations
  - f) Risk Assessment (Financial)
  - g) Internal Control Statement and Report

15. Finance

- a) to note completed SALC audit report
- b) authorised payments made since last meeting
  - VH hire - Inv 05 £15.00
  - SALC membership subscription Inv 27000 £111.99
  - SALC Audit Inv 27286 £202.80
  - any other payments coming forth
- c) to note any payments received since last meeting - Precept £4,120.00
- d) to agree accounts as at 23 May 2023
- e) to sign AGAR documentation
- f) to agree Clerk to continue in role of RFO
- g) to agree SALC to carry out audit in 2023/24

16. Schedule of meeting dates (circulated) and date of next BPC meeting to be agreed

Jenny Lloyd (Clerk) .....16 May 2023  
[boytonpc@gmail.com](mailto:boytonpc@gmail.com)