

Boyton Parish Council Meeting Minutes - 4 November 2019



Minute Ref		Action	Completed
140519.11	Boyton Wood bridge repairs - Highways	Clerk	reported
120819.4	Boyton Emergency Plan and reference to Payphone	AC	Review 30 Jan
041119.11	Defibrillator funds from AR - follow up email	RJ	completed
041119.12	BPC Meetings changed to Tuesdays - upload to website	Clerk	completed
041119.9	Email to Butley PC for inclusion of road conditions/Highways issues *	RJ/Clerk	
041119.11	Payment to One Suffolk/research possibility to change website provider	AC	completed
041119.10	Finalisation of the Precept request	All	completed

Payments made

041119.11.1	SALC Payroll Services	376	21.60
041119.11.2	PCC Electrical work	373	500.00
041119.11.3	VH hire 18 September- Inv 62		10.50
041119.12	VH hire - Apple Day - 13 Oct - Inv 64 - * paid from donations		*14.00
041119.11.4	Clerk's salary - quarter ending 30/09/19	374	309.00
041119.11.5	BT Payphones - adoption	375	1.00
041119.11.6	One Suffolk website - annual subscription		60.00
041119.12	Fireworks - J Carpmael	377	148.50
041119.12	Fireworks - A Cassy	378	144.00
041119.12	Apple Day equipment hire - A Cassy	379	10.00

Payments received

041119.11.7	East Suffolk Council - Precept	1,150.00	
041119.11.8	Orwell Housing (Defib) BACS	250.00	
041119.11.9	Village Voices (Defib) 500046	500.00	
041119.12	Fireworks donations 500047	341.00	

	Attendance Chair - Richard Jesty (RJ), Iain Johnston (IJ), John Pilgrim (JP), Andy Cassy (AC), Wilford Division CCllr Andrew Reid (AR), Deben Ward Cllr James Mallinder (JM), 5 members of the community	
1.	Apologies for absence received - Rev'd Ruth Hatchett, Rev'd Michael Hatchett	
2.	Declarations of Interest and Applications for Dispensations - none received	
3.	Co-option for vacancy for Councillor - RJ mentioned technically have two Cllr places - very pleased to hear from anybody interested - please contact the Clerk	
4.	Public Session It was suggested that some items left over from the Jubilee Celebration could be used for the Village Christmas event - handed to BPC (if anybody has any ideas/would like to help or organise this seasonal event - suggestion for date - please contact the Clerk) A painting of the Boyton Dock (as it was) by Joanne Bradley was handed to BPC, suggestion to be displayed in the VH, or on Information panel as originally intended It was mentioned that drainage along the Street had coped noticeably well with recent extreme heavy rainfall, since works were carried out. RJ mentioned we still have some areas of concern i.e. Wash Cottage, Culvert blocked flowing down - noted at Deben Ward Meeting to email to Butley Clerk/ Cllr David McGinity to orchestrate collection of all issues/mark on a map - forward FAO of Highways (AR). Concerns raised with silt, outflows and tractors AR mentioned mud and earth from fields which is result of tractors and trailers, or running off the fields, are the responsibility of the landowner to clear	RJ/ Clerk
5.	Reports received - Wilford Division CCllr AR - been successful in action with Local Trading Standards in Lowestoft with illegal selling of tobacco. A tender process has started for the contract for the construction of the third crossing - seeking completion in 2022. Highways preparing for winter and re-stocking gritting as required. Launched a campaign with police to help educate 16,17 year olds taking into schools as a programme of raising awareness, communicate about speed and safety before they get behind the wheel. Along with District Cllrs, leading the introduction of further amount of grants for first time central heating systems - Warmer Homes funded by National Grid. AC clarified applies to those off the gas grid. Last month launched independant annual public health report looking at health issues for children and young people. AC mentioned Quiet Lanes - AR involved from the start and supports the idea - does have to be more of a locally led initiative Deben Ward District Cllr JM - re Warmer Homes - Coffee Caravan at Hollesley VH on 9 December encourage all to go along - discuss ways of keeping houses warm - free light bulbs, slipper swaps etc JM has been nominated on to Suffolk Local Access forum - for public rights of way - also Steering Group for AONB - both work well together with environment in Deben Ward, with Sizewell C, Wind farms and Climate Change challenges. Business festival starts today - various events around East Suffolk .East Suffolk means business for details. First Community Partnership meeting taken place - funding available - moving in the right direction of finding out sources of issues at local level PCC - Harvest Supper and Festival were well attended. An electronic organ has been donated to Boyton by Micky McBurnie, Remembrance Service Sunday 10th at Hollesley 10:50, Monday 11th at Boyton 10.50, Christmas Carols and Brass Band Sunday 15 December at 11.00, new service pattern 1st Sunday 11.00 Holy Communion, 3rd Sunday 11.00 Morning Praise VH Management Committee - Electrical works have been completed. Brian Keeling is new	

	treasurer - thank you to our committee members that are stepping back for their valuable contribution - we are looking for new members - if anybody is interested please let RJ know	
6	Draft Coastal Route - JP informed the meeting of the Natural England's series of consultations where they are seeking informal feedback from parish's - draft plans received mark salt marsh and shingle as not safe for public - JP has expressed concern for access to beach - there is customary use across shingle, the other area marked as unsafe is Boyton Dock - pink area is the exclusion zone (Section 25a) - if anybody has any additional comments JP happy to feed back - see attached 'Draft maps for proposed exclusion of new coastal access rights of saltmarsh and flats between Bawdsey and Aldeburgh ' AC request further discussion re ferry. JM added other parish's have same issues i.e. Bawdsey - 2nd consultation is to talk to landowners in New Year	JP
7	Planning Proposal - Forge bungalow - Ref: DC/19/4016/FUL - RJ summarised the external vertical cladding, alterations to vehicle access and shared driveway - triple glazed, air source heat pump - Discussion that could be model for energy efficiency for the village - agreed with family member present - current lowest F rating - in favour we should promote - use as case study Enthusiasm for a proposal that showed such leadership in energy efficiency - email or post response to East Suffolk by 8 November	RJ/ Clerk
8	Cotton's Acre - Drainage - Boyton Mission wc discharge to sewer JM commented - appears works started without correct authority and trespassing on private land Flagship have no knowledge. Tenants contacted Building Control with refusal for access - also £100 increase in last 12 months due to broken pipe - concerns of further issues if accessed AC expressed concern if wc in use and discharge - environmental issue - Michel Charlton at ES is contact JM will keep BPC updated	
9.	To agree Minutes of previous meeting on 18 September - update and review - Include bridge on Highways, AC confirmed that Boyton Emergency Plan will need updating - RJ there is a facility to have emergency contacts in plan in kiosk - in addition to 999 call - individuals could be contacted by emergency services - i.e. for first aider or other - flooding - in principal up to 12 numbers could be programmed in - optional extra - concern raised with precious time delays - for further review, Defibrillator project - BT Payphones contract signed - Completion Notice will be issued when telephony has been removed. Thank you letter/emails to Village Voices and Orwell Housing for grants (with MWT and AC support) total cost £2,600.00 CHT will progress when in place. BPC can provide funding for life saving equipment . CPR training included in CHT overall service and provide follow up ACV's - JP slow progress re Boyton Wood, good news that ES accept proposals for VH and grounds and is listed on the website - changes very little - at any point Church may wish to dispose of building gives extra level of safeguarding for public access - agreed positive way forward for all Speeding tractors - IJ spoken to Capel St Andrew - will reprimand if reported - need to note reg - various speeding restrictions for tractor size, make and drawing a trailer/load. Member of community contacted Mortiers - mentioned there are 13 companies operating from Bawdsey. Work in progress - raising awareness - encourage members to report issues to BPC Climate Change Working Party - JP and AC invite all to join - need input from village - i.e. ideas fundraising for VH as public facility - energy efficiency measures - insulation, solar panels, recycling bin. Idea to work with Council to stimulate the 'Plug in Suffolk' program - installing electric charge point at Banter's Barn - public car park - JP contact RSPB (Minsmere was first charge point in Suffolk). JM offer of support - suggest use VH for pop-up banks, hairdressers re-cycling. Co-ordinate/share ideas through joint PC Meetings - request specific CC on Agenda	AC

	Deben Ward PC update - combine issues more leverage with Highways, general discussions re bus, be mindful of isolation and loneliness, warmer homes, emergency plans. JP query new Planning process - JM mentioned training available in January - how to set up system - also training available for access to grants. Previous Meeting minutes agreed and signed - RJ	
10	Finance - Budget forecast RJ suggestion for projects what would be appropriate for 2020/21. Precept raised last year - no change with precept will give reasonable reserves for 6 months. Discussion on future ambitions to respond to climate change - agreed Cllrs review realistic projects and funding - make decision in 4 wks	
11	Payments made since last meeting/to be made and payments received - see above table Discussion on current website - map to be changed - Clerk to update consider the possibility of using Boyton Suffolk to be official parish - to review	Clerk/ AC
12	Update on events and schedule of dates - AC informed the meeting that the Apple Day was light in numbers, 40-50 litres of juice was produced - slight loss in covering equipment hire (10) total donations 15 - *VH 14. Bonfire event was very well attended with people from outside the village, lots of young children plus a wheelchair user - convenient location courtesy of Boyton Hall Farm. Costs of 292.50 (fireworks JC/AC), donations total 341.00 (incl 1 from AD) AC cheque 379 - VH car park GGW - both events made a gain of 38.50 Discussion to hold a Christmas event and date to be arranged - if anybody would like to organise ideas on a date - welcomed from all - please contact the Clerk Discussion to move to Tuesday for BPC meetings agreed - schedule of dates will be uploaded to the website. Next BPC Meeting agreed Tuesday 7 January 2020 Deben Ward PC Meeting - 23 January at Butley - rotate Cllr attendance - JP - Climate Change meetings to consider. RJ thanked everybody for their support	Clerk JP/ AC
<p>Minutes agreed</p> <p>Signed Date</p>		

Jenny Lloyd Parish Clerk