

Boyton Parish Council Meeting

Minutes - 5 March 2020



Minute Ref		Action	Completed
120819.4	Boyton Emergency Plan	AC/Clerk	
050320.13	Email distribution for support of idea for bat boxes	JP/Clerk	completed
050320.18	Boyton Village Litter pick - volunteer to lead and date tba		
050320.18	Boyton Beach clean - volunteer to lead and date tba		
050320.17	BPC documentation review	Clerk	on-going

Payments made and Payments received

05/02/20	CHT Invoice (defibrillator installation)	2530.00	
21/02/20	Hollesley PC (cllr training)	45.00	
18/02/20	A.W.Mortiers donation to defib		50.00
24/02/2020	Finlay Motors donation to defib		100.00

	Attendance Chair - Richard Jesty (RJ), John Pilgrim (JP), Andy Cassy (AC), Iain Johnston (IJ), ES Deben Ward Cllr James Mallinder (JM), Giles Bloomfield ES Internal Drainage Board, 3 members of the parish	
1.	Apologies for absence received and approved - SCC Wilford Division Cllr Andrew Reid	
2.	Declarations of Interest and Applications for Dispensations RJ - Item 11	
3.	Co-option for vacancy for Councillor BPC considered the idea for weekend PC meetings, however it was commented that it may be difficult for attendance from SCC, District representatives. Thank you for interest shown, however BPC continue to look for candidates for week day evening meetings. If anybody is interested in becoming a Cllr for Boyton please contact the Clerk boytonpc@gmail.com	
4.	Public Session Giles Bloomfield, Project Manager for ES Internal Drainage Board, was invited to give a brief update on AOCB. ESIDB are a Risk Management Authority (similar authorities as Environment Agency) The new Alde & Ore Community Partnership is more representative of the communities, having representation from parish's, statutory members, including CCllrs and District Cllrs. The estuary is so large - to do a single business case is incredibly onerous and complicated with lots of challenges - had to prove there's an economic case. There are causal and link effects - i.e. whilst protecting upper estuary at Aldeburgh can increase risk at Iken - unacceptable to increase anybody's flood risk temporarily - looking at zones which can be done simultaneously - i.e. wall raising at lower estuary Sudbourne would impact on Butley and Chillesford. Lower estuary in Boyton area has been flagged up by Natural England and continuously monitored. Looking at climate change best and worst case sea levels predictions and health of fresh water habitats. The plan for improvement scheme is to design the walls which makes	Clerk

	<p>them more adaptable and resilient to climate change/storm surge events. Widen top of wall and change gradient at backface. Overview given of total costs and funding - Business case for upper estuary ready within a couple of months. . Lower estuary more traditional ways of pricing. Boyton flood defence system area going back to NE - if sea level rise does occur an agreement with landowners and RSPB option to flood up the land - not determined. JP query can Boyton input on any decision making - AOCF are primarily route in - improvement in communications going forward. GB happy to help with queries.</p> <p>AC in absence of AR to note looks increasingly positive for funding for around 100 kilometres of roads designated as quiet lanes, therefore expanding right of way for pedestrians, cyclists and horse riders. Draft case put forward looks viable subject to a formal application for 2020/21, with additional money from ES District Council - about 70 lanes designated over next 12-13 months. JM conveyed thanks to AC for all his hard work</p> <p>BPC has received an email and photographs from a resident regarding extreme mud on the road in Mill Lane again - report to Highways (add to AR road issues meeting on 17)</p> <p>Concern was raised about light pollution from prison - seems to have increased</p>	Clerk /RJ
5.	<p>Reports received</p> <p>ES Deben Ward Cllr JM - received and distributed. Attending SCAR meeting on Saturday at Stratford St Andrew. All welcome. Keeping an eye on the mission hut and resident concern re new cesspit installation. Inspectors have attended. Any issues will be immediately responded to. ES have launched a Tree Policy - engaging with communities encouraging wildlife gardens. Climate emergency - reducing carbon analysis - solar panels being installed at ES Melton Office and plans for landscaping at front to show ideas for meadows and insect houses. Big press launch for electric cars being delivered to Norse. ES Community Partnership meetings (Agenda Item 7 (iii) - call out for representatives to stay involved. Discussion on VH's - investment going forward for standard technology in all VH's (wi-fi) VH Mgmt - Acre Network Survey completed - RJ</p>	
6	<p>To approve Minutes of previous meeting 7 January 2020 - review</p> <p>Defibrillator to be tied in to Emergency Plan, x2 bridges in Boyton wood installed by Highways completed, Coastal Path - JP emailed to information team and comments received and answered. Repairs to Church hall - JP followed up with SALC on options - they clarified change of ownership would change the situation such that there may be no restrictions on funding. Minutes agreed</p>	
7	<p>Update of meetings attended by Cllrs</p> <p>(i) East Suffolk Budget/Strategic plan - RJ attended</p> <ul style="list-style-type: none"> - The new budget will be part of the ES MTFS (Medium Term Financial Strategy) four year forecast to 2023/24. - Two new priorities in the strategic plan this year (digital infrastructure and environmental sustainability): this implies more video meetings for the council, more available online and initiatives to counter climate emergency. - Central government funding is now a very small part of district council budgets: whereas it was around 20% five years ago, any central government funds now need to be applied for on a case by case basis (eg Coastal Towns Fund). - Currently council tax represents just under 60% and business rates 40% of the annual ES budget - with economic uncertainty affecting bricks and mortar retail for example the council needs to look at potential for taxing online businesses. - Good news for us: the council tax referendum principle only applies to district and county councils (any increase over 2% must be approved by a referendum of residents) however this doesn't apply to town or parish councils 	

	<p>(ii) A&O Community Partnership (AC) and Communications Meeting (RJ) As GB presentation and Minutes circulated. Minutes of Comms meeting - to be circulated once received - working on defining various public messages and communications - possible job for PR Agency</p> <p>(iii) East Suffolk Community Partnership - JP attended - Village hubs and young people areas discussed - transport was dissuaded as this would be discussed at the Board Meeting - slightly concerning that we didn't have any transparent input to the Board Meeting (on which we are represented by an ES Council rep). i.e. the best idea from our group was transport around villages to special events at village hubs (or regular youth events) on the peninsula but we were not allowed to prioritise this as it was seen as a transport issue. Of the ideas we were allowed to vote for, those prioritised were (i) communication of existing youth engagement activities/opportunities, and (ii) support to existing village hubs. The next meeting is planned for 30 March in Rendlesham JP happy to attend.</p>	
8	<p>Update on defibrillator project Payment has been made and installation date confirmed of 11 March. Donations have been received from Mortiers and Finlays - thanks conveyed - an article to go into VV listing all contributors. Training seminar date to follow. Signage at notice board and in VH window - and for kiosk to be considered. Defibrillator locations for map</p>	RJ/ Clerk /AC
9	<p>Summary on combined Deben Ward Council meeting at Butley on 23 January AC - main focus of meeting was on road flooding - Butley (JD) had co-ordinated issues on paper map with photographic evidence, which brought home the extent of flooding on the Peninsular. AC has since assisted with digital map and this is now on line - can be updated as required (JD) All encouraged to report on Highways reporting tool with a photograph https://www.suffolk.gov.uk/roads-and-transport/flooding-and-drainage/report-a-flood-in-suffolk/ please send date and reference number to jean@buttonbarn.co.uk for combined information AR has invited x2 representatives from Boyton for meeting at Butley on 17 March at 3.30 p.m. AC agreed to attend. AC raised emergency and environmental interests across the parish's - not much follow up only Bawdsey have set up an environmental sub-committee - installing tetra-pak bin. Action from meeting for request for digital map for all recycling locations on peninsular i.e. clothing at Rocks Barracks. Raise awareness for people - how to recycle. Consider battery recycling box's. JP has a list of more obscure items - pens, toothbrushes - for future discussions</p>	AC
10	<p>Summary on meeting with Gov Newnes on 28 January Budget has been agreed for transition to 50/50 split of sex offenders to go ahead. RJ emailed details of x2 maintenance items. VH Mgmt to cover cost of materials. Also potential project of the dock building which is missing quite a few bricks, - for refurb as a local heritage asset and rewarding project (It used to be a warehouse for sailing barges taking local cargoes round the East coast and to Europe) A hopeful email response received - Simon Key is contact. RJ to mention light pollution at next meeting</p>	RJ
11	<p>Update on funding of the church hall from SALC (i.e. if ownership was transferred to a trust then it is eligible for PC funds) and recommendation for the PC to revive such a discussion with PCC. <i>email received from PCC 'whilst the PCC is very cognoscente of the importance of the hall to the Village and wish to ensure it remains so, at the moment we are without either a team Rector or a team Vicar so the PCC would be unable to take part in any discussions without either of these people in place. We hope that the Team Rector for the Wilford Benefice will be in post in late April ..'</i> JM suggested BPC to arrange meeting with East Suffolk experts</p>	
12	<p>Climate emergency proposals Quiet Lanes going head, discussion on electric vehicles - thoughts for future planning i.e. charging points at Sutton Heath or Hollesley - discussion re wildlife projects JP follow up with Cross Ram</p>	

13	Decision on AONB grant JM flagged up funds available for projects and deadline of 18 March - JP happy to put in application for bat boxes on behalf of BCP - Agreed email to residents for support of idea - deadline 25 March JM suggested hedgehogs project to consider	Clerk
14	Agree a process for deciding on relatively minor issues between PC meetings Discussion took place re proposals, initial discussion, recommendations - PC can delegate power - initially discuss at PC and agree. Decisions must be at public meeting and on Agenda - exceptions on financial items	
15	Update on how we can proactively tackle planning issues under the new process Digital from 1 April 2020 - ES Planning portal has been set up for Boyton - Clerk to circulate by email distribution and display Cllrs discuss on line if need for meeting - ES office for A3 printing where necessary - to be minuted at BPC meetings	
16	Finance matters To receive and approve accounts as at 5 March 2020 - agreed and reconciled (a) payments have been authorised for CHT 2,530.00, HPC cllr training 45.00 (b) Letter received from Disability Advice Service requesting donation - BPC decision agreed for Agenda item later in year (c) Payments received since last meeting - Mortiers kind donation for defib 50.00, Finlay Motors kind donation for defib 100.00	Clerk
17	Update and agree BPC documents for 2020/21 To agree adoption of model Financial Regulations from NALC - copy previously distributed to Cllrs - discussion took place JP query re 4 a), to re-instate Section 3 b) for 3 year forecast, 6 (j) internet banking. Agreed distribute final and upload to website. Review of Standing Orders in March 2019 - no change. Documents on website listed on document for review - hard copies in file for on-going minor updates and amendments	Clerk
18	Schedule of dates - Road issues - 17 March (AC), ES Community Partnership Rendlesham - 30 March (JP), Boyton Village Clean up, Boyton Beach clean tba and volunteer needed to lead Deben Ward PC meeting - Eyke - Thursday 30 April, Next BPC meeting - Boyton Annual Parish meeting - Tuesday 7 April	
Minutes agreed Signed Date		

Jenny Lloyd Parish Clerk