

Boyton Parish Council Meeting

Minutes - 7 January 2020



Minute Ref		Action	Completed
120819.4	Boyton Emergency Plan	AC	Currently reviewing
041119.9	Update to Butley PC for inclusion of Highways issues	RJ/Clerk	completed
070120.4	Contact Landowners regarding road issues	Clerk	completed
070120.6	Complete and return form for precept	Clerk	completed
070120.10	Coastal path - circulate map - comments to Natural England	JP	completed
070120.9	NALC Legal Update - Repairs to church hall	JP/Clerk	follow up
070120.14	Respond to ES Planning Survey	JP	completed
070120.14	Request ballot place for BPC - Community Partnership meeting	Clerk	completed

Payments made

070120.16.1	Clerk's Salary (quarterly October to December)	chq 381	309.00
070120.16.3	One Suffolk (A Cassy)	chq 380	60.00
070120.16.2	Boyton VH hire Inv 65 04/11/19		14.00
070120.16.2	Boyton VH hire Inv 67 07/01/20		14.00

Payments received

070120.16.4	SCC - AR - Locality Budget grant for Defibrillator	300.00
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	Attendance Chair - Richard Jesty (RJ), John Pilgrim (JP), Andy Cassy (AC), Rev'd Ruth Hatchett (RH), Rev'd Michael Hatchett (MH) 4 members of the community	
1.	Apologies for absence received Deben Ward Cllr James Mallinder, Cllr Iain Johnston	
2.	Declarations of Interest and Applications for Dispensations RJ - VH Mgmnt - Item 9	
3.	Co-option for vacancy for Councillor Preliminary interest and discussion of proposal to move Parish meetings to the weekend - Saturday after Coffee morning - ok with PCC and VH	
4.	Public Session Concerns raised re state of roads, particularly exit to field at top of Mill Lane depositing	

	<p>materials i.e. mud, salt, silt, sand - making it unsafe for cyclists, motorcyclists - losing braking distance for vehicles - email and photo received. At previous meeting 4/11/19 Item 4 - Wilford Ward Cllr AR mentioned that landowners responsibility to keep roads clear - AR email recent request to be copied in on any communication to landowners. Action communication Butley PC for flooding/Highways issues Action update for Deben PC meeting 23 January Concern raised of deep ruts in VH frontage from Polling Day when ground was very wet - Rev'd MH suggested that VH mark out the 'harder parts' for parking next time if similar conditions. Frontage - confirmed by MH - will be repaired by PCC. No action for BPC</p>	Clerk RJ
5.	<p>Reports received SCC Wilford Ward Cllr AR none received Deben Ward District Cllr JM report received and circulated PCC - Rev'd RH - Carol Service on 15 Dec with Woodbridge Excelsior Band was supported by x60, service on Christmas Day was well attended x16. Successfully appointed new Treasurer Brian Keeling, also for VH Mgmt, succeeds Fred Stentiford who has done sterling work over many years - huge thank you to Fred. Interviews for Team Rector (17 parish's) taking place next week. RH informed BPC of her retirement next month - final service 2 February at 11.00 at Hollesley, followed by bring and share lunch at 12.30 Hollesley VH everyone very welcome. RH thanked all for their support over last 10 years - BPC thanked RH for her hard work and wished her well in her retirement. Family service every 3rd Sunday at 11 - decorations up for Candlemass until 2 February. Another Church Warden would be welcome. VH Mgmt - Rev'd MH confirmed completion of electrical works - additional works of £150.00 - copy of final Invoice given to BPC and thanks conveyed for support of grant. PVCLT - Report received and circulated. Presentation to BPC outlining evidence and demand from the Housing Needs Survey - multiple choice questions - 22% return rate - helping to make business case for affordables, equity based and smaller 1-2 bed homes. As Boyton has small nucleus of houses and MW Homes, PVCLT had to make a decision to join Hollesley and Boyton. Looking for land and potential opportunities to buy run down properties to build on - and to extend boundaries. Recent article in EA - Farmers Union concerned re lack of accommodation for workers/retiring workers. Local farmers may consider sale of a small tranche of land in the future. PVCLT won a National - Peoples Power Award, due to number of villages covered. Submitted money for Watson Way Alderton - responsible for 3 affordable (1 shared equity). Discussion - benefits possibility of future Neighbourhood Plan with housing needs and transport for all Deben Ward. Grants available - the way forward - raise at joint PC?</p>	
6	<p>Boyton Precept Review Around 60 households in Band D is basis of calculation. All are pleased that we had some surplus funds available this year to fund the defibrillator and essential repairs to the church hall. Discussions were had on doing the same in the coming year to ensure our ability to support future projects, such as tackling the climate emergency. It was noted that it took a long time to arrange and fundraise for the defibrillator, and that we still have a shortfall in budgets which is currently eating into our recommended bank reserves. It was agreed to liaise with local farmers to seek additional support to the defibrillator. £100 grant promise to chase. The precept was increased from a total of £1750 to £2300 last year after several years of very limited or no increase, to support significantly higher outgoings this year - an appropriate wage for the PC Clerk and funding for the defibrillator. An increase of over 40% in next year's precept would be needed to 'break even' (taking into account recommended reserves and</p>	

	<p>remaining defibrillator costs). A suggestion was given for an extraordinary meeting to discuss community needs, and to organise fundraising events, talks, and invite JM for environmental support, as well as raising the precept.</p> <p>RJ proposed an increase to £4,000 - seconded by AC - Agreed. Send form to ES Action</p>	Clerk
7	<p>Budget update and forecast</p> <p>£300 received from SCC Locality grant for defib - BPC to pay shortfall.</p> <p>Request for expenditure spreadsheet every quarter - 'live' copy circulated to Cllrs</p> <p>Budget vs expenditure comparison slot on Agenda to be added</p>	
8	<p>Defibrillator update</p> <p>Telephony/line removed by BT - mobile connection will be installed for 999 calls. £1680 received so far in grant funding. £100 grant to chase. CHT will install during February - working party for kiosk clean - to be organised</p>	All
9	<p>Support for the church hall</p> <p>Discussion re NALC legal update via SALC - the PC appears unable to fund future repairs to church buildings yet this is our largest community asset and all want to see it continue and thrive (it has been recognised as an Asset of Community Value). It also has the greatest potential for us to contribute to tackling the climate emergency e.g. through increased energy efficiency. However, some external funders also do not wish to fund church-owned properties. In the past, the option of a lease to a separate charity has been discussed, but this may not solve current issues. Future management options were discussed, including sale to a separate entity governed by church and other local representatives. Action Clerk to forward NALC legal update to Rev'd MH; MH will discuss with PCC new personnel, including potential for sale; JP to discuss management options and funding constraints with NALC</p>	Clerk/ JP
10	<p>Coastal Path proposals - Natural England</p> <p>Exclusion zones as discussed at previous PC meeting - latest plan available showing no significant change to existing path - only to note the proposal is for access north from Butley Ferry to be allowed from 1 April to end of August (with an alternative route inland during winter to protect wintering birds). Action Clerk to circulate map to Boyton email list for comments by 12 January - JP will respond to Natural England with any comments received</p>	Clerk/ JP
11	<p>Alde and Ore - new structure</p> <p>Discussion re options of joining - meet to gain greater clarity - what we can and can't do as a Parish - Estuary plan already issued - Boyton is low priority. Vote taken: RJ and AC in favour of getting involved - AC agreed ask the questions initially as a member. JP registered strong objection to Boyton agreeing to act as a guardian and representative of a pre-agreed plan without understanding beforehand the manner and extent to which we can change it - noted. Clerk to inform AOEP that AC will represent Boyton.</p>	Clerk
12	<p>Climate emergency proposals</p> <p>This item was skipped as time was restricted</p>	
13	<p>ES Budget/Strategic Plan meeting</p> <p>Agreed RJ to attend on 14 January at Melton</p>	

14	Community Partnership meeting JP happy to represent BPC on 27 February Action Clerk to request ballot place for BPC at the Community Partnership meeting. JP to respond to ES Planning Survey - Agreed.	Clerk JP
15	To agree Minutes of previous meeting on 4 November 2019 update and review - Boyton Wood reported to Highways Ref: 264389, AC met with Emergency Plan lead from ESDC - in process of review - end January, Defibrillator update - £300 received from SCC - now in a position to install, One Suffolk paid - AC has researched alternative website - difficulties with hosting platform - agreed keep with current structure. No charge for VH car park for Bonfire event - £14 to add to gain amount. Minutes agreed.	Clerk
16	Finance Bank reconciliation noted and approved. Payments made since last meeting/to be made 16.1 Clerk's Salary (quarter ending 31/12/2019) 04.11.19.16 - VH Car parking (bonfire event) no charge GGW 16.2 Hall hire 04/11/29 and 07/01/20 16.3 One Suffolk (A Cassy) Payments received 16.4 SCC AR - Locality Budget grant for defib received - £300	
	Update on events and schedule of dates - ES Budget Strategic Plan meeting 14 Jan - RJ to attend, Deben Ward PC - 23 Jan - AC and JP to attend, Planning forum - 24 Jan (Clerk +1 space available) Gov Newnes meeting - 28 Jan - RJ, A&O - 30 January - AC, Community Partnership - 27 Feb - JP Date of Next BPC Meeting 17 March 2020 (noted RJ unable to attend) BPC thanked everybody for coming	
Minutes agreed Signed Date		

Jenny Lloyd Parish Clerk