

## Boyton Parish Council Minutes of meeting 11 March 2019 draft

			completed
11031901ii	Obstruction risking pedestrians to be reported	GB	19/3/2019
11031901iv	Outstanding repair/maintenance to culvert and drain to be followed up with Cllr Reid	JC	
1103194a)	Nomination form to be given to potential new Councillor	RJ	
1103194b)	Contact Ed Sheeran's management to request financial assistance to repair Boyton dock.	RJ	
1103194c)	Matt Hollis (Head of Floods team and SCC Environmental Services) was to be contacted re flooding and guide	GB	21/3/2019
1103197	Joint parish meeting on 25 April: TF to attend	TF	
1103198	Annual report to be drafted	RJ	
1103199c)	Previous organiser of Beach watch to be contacted	RJ	
11031914	To draft and circulate letter of concern about bus passes	GB	15/3/2019
<b>Payments</b> Salary £153.84 HMRC £38.40 LCPAS training for new clerk £90 Hire of Hall 35.00			

<b>Attendance</b>	Parish Councillors: Richard Jesty (RJ), John Carpmael (JC), Tina Fletcher (TF), John Pilgrim (JP). Absent: Cllr Reid and Cllr Block. 4 members of the community attended. It should be noted that names of members of public attending will not be placed in the public domain.
<b>1. Public items</b>	i. PVCLT: £400, 000 has been secured to build 4 homes in Bawdsey. More land was being sought. A plot was mentioned by Mary Warner Homes. The housing survey is underway. ii. Issue ref. dead tree outside School House in the Street. It was agreed to report this to Suffolk CC iii. Potholes: Members of the public and councillors were reminded to report them on line iv. Calvert: It was noted that the culvert/drains clean had only partially been completed. It was agreed that this would be followed up with Cllr Reid (JC) v. Boyton Parochial Church Council update: Their AGM was on 27 April at 10.30 at St Andrews. Parking for the fete was still being negotiated.
<b>2. Apologies</b>	None received
<b>3. Declaration of interests/ dispensation</b>	Item 10. R J (member of VH committee) - non-pecuniary interest
<b>4. Co-option</b>	A member of the public had expressed a commitment to be co-opted. It was agreed that he should receive a nomination form for the forthcoming elections (RJ).
<b>5. Minutes</b>	The minutes of January were amended and approved.
<b>6. Tasks and Updates</b>	a) Defibrillator project: £500 had been secured from Cllr Block's fund. Efforts to price a machine are ongoing. Negotiations still were necessary to agree siting

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	<p>and access, ownership and responsibility for maintenance.</p> <p>b) Dock information panel: No progress had been made. It was agreed that RJ would write to Ed Sheeran's management to ask for a donation to repair the Boyton Dock wall.</p> <p>c) Flooding: Matt Hollis from SCC (Head of Floods team and SCC Environmental Services) was to be contacted to provide assistance.</p> <p>d) Prison Update: The meeting had been cancelled as a new governor had just commenced employment. It was noted that there had been an unannounced inspection raising concerns about vetting issues, which was widely reported.</p>
<b>7. Joint Parish meeting</b>	It was agreed that TF would attend on 25 April.
<b>8. Annual report</b>	It was agreed that RJ would draft a report for the Annual meeting on 8 April
<b>9. Events</b>	<p>a) Parish meeting scheduled for Monday 8 April. Q/A and previous minutes.</p> <p>b) Village clean up: it was agreed for 20 April. 10.00 am. Ad to go in Village Voices.</p> <p>c) Beach Watch- It was agreed to contact the previous organiser.</p>
<b>10. Community Assets</b>	It was agreed that JP undertake to draft the forms to register potential assets in the village. An asset can be nominated. The owner has a right to appeal if there is a procedural flaw, but they have a legal duty of compliance. The asset can then not be sold without first refusal to the Parish Council. Proposed nominated assets: Village Hall, Boyton Wood, Mission Room.
<b>11. Right of Way</b>	JC agreed to work with JP to initiate the procedures to establish a right of way from the sea wall to Boyton Beach.
<b>12. Clerk replacement</b>	It was agreed that JC and RJ should interview the prospective candidate. It was agreed that she attend the Introduction to Clerk Role Training at Bury St Edmunds (the hours for this and travel expenses would be met). GB would support the work during induction period and would prepare the audit materials.
<b>13. Audit</b>	<ul style="list-style-type: none"> <li>• Standing orders: The updated standing orders were approved.</li> <li>• The appointment of Trevor Brown to undertake the internal audit was approved.</li> </ul>
<b>14. Finance</b>	<p>The payments were approved as above.</p> <p>It was noted that a grant had been received from Cllr Block's locality fund for £500. The accounts were approved</p>
<b>15. Bus pass</b>	Communities had been notified by Suffolk passenger transport that bus passes were not going to be accepted after 1 April on the Connecting Community service. The justification provided related to an unhelpful interpretation of the law of 2007. SCC had chosen since 2007 to claim back all the journeys from Government. So there has been no change to the service to warrant a change on legal grounds. It will yet again be catastrophic for those on low incomes and especially for women. It was agreed that a letter of concern be sent to Mr Ash, Head of Highways and Passenger Transport (copy to CCllr. Reid).

Signed .....Date.....

**BOYTON PARISH COUNCIL RECEIPTS PAYMENTS SUMMARY 2018/9**

2017/8	RECEIPTS	2018/9	Reasons for +10% difference
£1,730.00	Precept	£1,749.00	
£0.00	Grants	£0.00	
£412.50	Other income	£54.00	
	<u>Ring fenced/restricted</u>		
£319.40	i) Fireworks	£286.63	£346.03 ring fenced reserve
£460.00	ii) Transparency		£460.00 ring fenced reserve
£96.93	VAT repayment	£0.00	
£3,018.83	<b>total</b>	£2,089.63	

PAYMENTS		
£10.83	VAT	£0.00
£50.00	Administration	£77.99
£727.20	Clerks salary	£790.32
£156.13	Insurance	£154.22
£0.00	Clerk's Expenses	£0.00
£0.00	Grants & Section 137	£0.00
£87.00	hall hire	£78.00
£130.76	Subscriptions	£135.06
£40.00	Training	£60.00
£612.46	Other	£85.00
£0.00	Election fees	£0.00
£42.00	Audit	£70.00
£405.20	events	£260.00
£2,261.58	<b>total</b>	£1,710.59

RECEIPTS AND PAYMENTS SUMMARY			
	Balance as at 1 April 2018	£3,463.15	
	total receipts	£2,089.63	
	less payments	£1,710.59	
	<b>total</b>	£3,842.19	£0.00

CUMULATIVE FUNDS REPRESENTED		
03/03/2019	Current Account bank	£3,842.19
	Unpresented cheques	
	unpresented deposits	
	<b>balance c/f</b>	£3,842.19