

Boyton Parish Council Minutes

held via Zoom at 7 p.m. on 13 August 2020



Minute Ref		Action	Completed
13.08.20(7)	Contact ES re grant	RJ	
13.08.20(8)	Fly tipping to be reported	Clerk	
13.08.20(9)	Agree response to Planning proposal DC/20/2913/FUL	BPC/Clerk	
13.08.20(12)	Financial Regulations - approve and upload to website	Clerk	
13.08.20(10)	Great British Beach Clean - date and details to circulate	Clerk	
010620.8(ii)	Accessibility Statement - approve and upload to website by 23/09	Clerk	

Payments authorised since last meeting

27/06/20	Clerk's salary (quarterly (April-June))	391	309.00
29/06/20	Information Commissioner's Office (GDPR)	390	40.00
30/07/20	JP (NHBC Invoice for Bat project - 50% received from AONB and 50% to follow)	FPO	639.60
03/08/20	RJ 12 months zoom subscription	FPO	143.88

Payments received since last meeting

01/07/20	ES 12 months zoom subscription grant		143.88
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	Attendance Chair - Richard Jesty (RJ), Vice Chair John Pilgrim (JP), Andy Cassy (AC), Iain Johnston (IJ), 6 members of the public	
1.	Apologies received SCC Wilford Division Andrew Reid (AR), ES Deben Ward DCllr James Mallinder (JM)	
2.	Declarations of Interest and Applications for Dispensations on Agenda items - RJ declared interest Item 7 VHM, IJ interest in Item 9 relative to Planning proposal, AC is Secretary to Quiet Lanes	
3.	Co-opting of new Councillors - RJ request if anybody would like to put themselves forward to contact any of the Councillors or email to boytonpc@gmail.com .	
4.	Signing of Declaration of Acceptance of Office RJ and JP signed Declarations - witnessed by Clerk and completed	
5	Public Session (due to the current Coronavirus Pandemic and Government guidelines BPC are unable to hold a physical Parish meeting, however please contact boytonpc@gmail.com if you have any issues, concerns or suggestions for the village. Comment received re on-going possible negotiation for lease on Church Hall and discussion followed - please see Item 7 Concern raised regarding use of toxins adjacent to public footpath opposite MW homes and dead fox and dying fox found - Landowner attending assured BPC these potatoes are not sprayed with glyphosate	

	<p>but a non-toxic desiccant so greenery dies back - CSA Farms are always mindful of risks and footpaths are never sprayed.</p> <p>Report received from DCILr JM, distributed to attendees and available on website.</p> <p>RJ mentioned correspondence received from MWT regarding Mary Warner's Educational Foundation and the opportunity for students in the area to be awarded financial assistance. If anybody knows of a young person (under 25) who lives on the Peninsula that can benefit from a grant, please contact jmargarson@crossram.co.uk for further details. Thanks expressed to MWT.</p>	
6	<p>Review of previous Minutes</p> <p>Note previous minutes are not signed until physical BPC meetings can take place.</p> <p>Update on RSPB proposal for 30 hectares of freshwater scrape at Boyton Marshes - DC/20/1722/FUL - as previous minutes - to notify everyone that planning has been approved.</p> <p>Update of ACV listing for Boyton Wood - MWT representative present at the meeting commented that BPC had been successful with securing footpath access through the woods - however the view of the Trustees is that an external body should not have any rights over their property. JP clarified the purpose of ACV - to ensure the benefits of the wood to last for future generations i.e. if there is ever an intent for Trust to sell the wood eg for housing BPC would have option to buy at market value. AC commented that another business has access to the area through shooting rights - in terms of fair use there is a precedent that some people can make use of this area. A representative of CSA confirmed that they have a tenancy from MWT for shooting rights, but no shooting has taken place. The overall aim is for conservation brought about by tidying, clearing up when appropriate - dead trees make a good habitat for a range of species. JP was pleased to have the opportunity of discussing and thanks expressed - would rather have had support from the Trust in progressing the ACV listing but BPC has already agreed to move forward if support from the Trust could not be achieved.</p> <p>AC - update on Quiet Lanes - expecting an update from SCC Cllrs AR re funding - looking to increase across the whole county not just Eastern region - if that money comes available there will be minimal costs in our area.</p>	
7	<p>Village Hall Management</p> <p>RJ commented on behalf of VHM that it is not in a strong position to carry on with management of the hall - we would need more people from the village to help run the hall when it's back in circulation from covid. Grant was applied from PCC to ES Council and £1,000 approved for loss of income and to upkeep of the grounds etc. Discussion followed on funding opportunities for BPC should it not be a church entity - IJ commented that we need interest to use the hall and look at costs of running and encouraging future use. The largest contributor of income is the fete which will not run this year. We need volunteers and support from the village which JP and a member of the public suggested would be more likely if this is a resource owned by the village rather than the church. JP queried - would the church transfer ownership to another body - who is the appropriate person to ask - and would BPC want to take it on - is PCC willing to share costs and income. Comment raised that Diocese may be reluctant to sell their property - possibly Clarke and Simpson approach may be way forward for BPC - or contact Rector Giles in first instance. Suggestion for viewpoints and review at next meeting. Action RJ to contact ES regarding £10,000 grant, request financial information from PCC for BPC review to aid understanding of financial viability, and ask Clarke and Simpson whether the Diocese may be open to a transfer of ownership to the PC, or an independent trust.</p>	RJ
8	<p>Camping at Boyton Dock</p> <p>JP commented that he has been in direct contact with RSPB as there has been a number of incidents of campers and increasing numbers over the weeks which have been reported to police. RSPB have commented this is on their land but not within the designated site, although they are considering putting up notices. Only offence would be trespassing on private land which is not currently a criminal offence. IJ commented a good number of people have been camping, drinking, defecating and leaving rubbish. Notices 'no overnight parking or camping' would be a deterrent. The increase in visitors, parties and rubbish have been an issue - it particularly seems to be persistent offenders possibly coming from boats</p>	

	<p>from Orford. RSPB is in talks with Harbourmaster trying to track boats. If anybody does see boats discharging campers, please take details (registration numbers, names etc.) and let BPC know. Concern also raised regarding fires and disposable BBQ's. Concern raised with increase of litter on river wall - Notices needed. Concern with fly-tipping of sofa etc. at Little Scotland Action Clerk. RJ mentioned the Boyton yacht owners forum - perhaps remind them not to spoil the place.</p>	Clerk
9	<p>To discuss planning proposal received at Butley/Capel PC DC/20/2913/FUL - relative of the proponent commented that buildings at Capel are derelict, becoming unsafe and in danger of falling down. Proposal is to replace with houses built to high environmental standards, for people who work and live locally - and the wish to maintain traditional appearance to them. Request BPC to be supportive as aim is to supply local houses - not enormous mansions or holiday homes.</p> <p>AC raised comment about Capel Village- JG commented it will stay where it is - It is a local feature and features nationally sometimes. RJ mentioned the Intention to keep curved wall on the outside - JG commented this is the understanding and to keep as traditional as is feasible. Discussion continued regarding increase in vehicles - i.e. x 2 per household. RJ commented sympathetic looking design and should be an improvement. JP praised the focus on homes for local residents and has some more detailed comments on biodiversity mitigation (eg for bats, barn owls) which would need increasing to ensure no impacts on biodiversity. Action BPC to respond positively with reservations to the application.</p> <p>AC commented re Quiet Lanes extension - the lane from that junction - there will be a full consultation as part of that as well including the businesses on that road - done in conjunction with Butley/Capel Parish.</p>	BPC/ Clerk
10	<p>Great British Beach Clean</p> <p>Discussion for event to take place during 18-25 September - to co-ordinate with separate groups, households - divide areas of beach. Clerk to organise equipment - sanitisers etc. - email and website for volunteers. Covid guidelines are on Marine Conservation website. BPC agreed event to take place. Weekend date tba.</p>	Clerk
11	<p>Green action items update</p> <p>JP - update on reduced verge cutting schedules to encourage wildlife and wild flowers- still pursuing with Highways Ecologist</p> <p>JP - Boyton Bats - boxes have been purchased - 50% funding received from AONB - as agreed at previous meeting that BPC will pay upfront costs until remaining 50% received from AONB on completion of project. RSPB and PCC have given permission for boxes to be installed on their land - looking at potential locations for installation in next week or two. BPC expressed thanks to JP for help with the project. More details will be circulated.</p> <p>JP commented on delays due to lockdown with proposal for footpath down to Boyton Beach. Land ownership is split between RSPB/Mortiers - the RSPB has been broadly supportive but Mortiers does not wish to support any application to secure public access to this area.</p>	JP
12	<p>Finance</p> <p>In current circumstances BPC have agreed for Clerk to have full access for on line payments - revised payment monitoring system, x2 signing off major payments and agreeing on-going payments - to be set out in Financial Regulations as draft document shared. To be agreed and uploaded to website. Accounts agreed, Payments authorised as above table, and grant received for 12 months Zoom subscription thanks to JM</p>	Clerk
13	<p>NALC new Code of Conduct</p> <p>Email with draft C of C was circulated to BPC requesting comments - RJ has responded. Consultation takes place on 17 August.</p>	

14	Alde & Ore Community Partnership Constitution Draft Constitution has been circulated for comments. AC thanked JP on his adequate wordings and contributions. Andrew Greenwell approved the Constitution - deadline 31 July 2020.	
15	To agree Website Accessibility Statement OneSuffolk have emailed details and support to BPC regarding regulations for all Parish websites to comply with the <u>WCAG 2.1 Website Accessibility Standard</u> to assist those people with visual impairment who may visit the site, by 23 September 2020. Draft Statement document shared -.AC commented that the link for boyton.com website, that Fred Stentiford set up has valuable information, would not meet these standards and will need to be archived and accessed through the Wayback Machine website. Statement to be agreed and uploaded. Compliance tests to be carried out regularly using the Wave Accessibility evaluation tool.	
16	Events Schedule Melton, Woodbridge and Deben Peninsula Community Partnership Meeting - Thursday 20 August - JP agreed to attend Beach Clean tba - Bonfire event - to be discussed at next meeting Proposed to keep with previously scheduled dates until end of year - DONM - 22 September	
Minutes agreed 22/09/2020		
Signed Date		