

## Boyton Parish Council AGM Minutes 7 May 2014

	Key Tasks	lead	date
AP070514	Both FS and ACa were to review statement of interests and make changes as necessary on line at SCDC.		
AP2a30911	Red line mapping – Jane to be contacted	RJ	
AP11050314	Events plan	AC	
AP10c050314	Mission Hall visit	GB	
AP8070514	Report roads and signs issues on SCC website	GB	
AP9070514	Letter to go to Rev'd Ruth Hatchett as Chair of the VH Management committee requesting a meeting	GB	
AP11070514	Information on the grants scheme to go to Disability Advice Service and HABBS. An article for Village Voices magazine to be written.	GB AC	
<b>EXPENDITURE APPROVED</b>			
070514287	i. Design and print run for Annual report (£24)		
070514288	ii. Membership fee to SALC (£120)		
070514291	iii. Membership fee to Community Action Suffolk (£30)		
070514290	iv. Back payment of PAYE to HMRC (£3).		
070514289	v. Hall Hire (£33)		

## DATE OF NEXT MEETING 2 July 2014

<b>Attendance</b>	Parish Councillors: Richard Jesty (RJ), Ali Crawford(AC), Fred Stentiford (FS); Andrew Cassy (ACa), Other attendees: Isobel Lilley, Gary Lowe, Wendy Jesty, Rev. Ruth Hatchett, Jane Marson (SCDC Cllr) Tony Pajak
<b>Elections</b>	Richard Jesty was elected as Chair (nominated by FS, seconded by ACa) Ali Crawford was elected as Vice-Chair (nominated by ACa, seconded by RJ) Andy Cassy was elected as finance officer (nominated by RJ, seconded by AC)
<b>1. Public Comment Agency reports</b>	<ul style="list-style-type: none"> <li>Thanks to the outgoing and incoming committee were expressed by Isobel Lilley from the floor.</li> <li>Jane Marson reported that a new date was to be confirmed for the leisure focus group meeting. A planning application for the entire Bentwaters area was to be tabled. Concerns had been raised about the inclusion of 480 flights on the application. This related to the flying of old planes such as the Spitfire and other small planes for servicing there. This would, if approved, restrict military flying in the area. Plans for a small historic museum were also proposed. The bio-digester will be noted on the current application as it already had planning approval in its own right.</li> </ul>
<b>2. Apologies</b>	Sally Wood (SW), Kay Lane -absent
<b>3. Declaration of interest</b>	Agenda item on the Village Hall Declaration of interest noted by FS
<b>4. Councillor Interests review</b>	Councillors in attendance received copies of their statement of interests held by SCDC. RJ and AC declared that no changes were required. Both FS and ACa were to review theirs and make changes as necessary on line at SCDC.
<b>5. Minutes</b>	The minutes of meeting of 5/3/2014 were approved and signed.
<b>6. Action points</b>	All completed with the exception of those listed above in red.
<b>7. Budget</b>	a) Accounts for 2013/4 were approved. It was noted that £906.48 had been received from SCDC on 30 April. Current bank balance

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	<p>£2187.17.</p> <p>b) The internal audit by Heelis and Lodge was approved and the recommendation therein was also ratified.</p> <p>c) The BDO Annual return was approved with the amendments duly noted, i.e. that the precept figure should show £1512 (not £1680) and the grant income should be increased to £441 (not £273). These changes were made as a result of the recent guidance from SALC and the auditor.</p> <p>d) Payments as listed above were approved for payment.</p>
<b>8. Roads and signs</b>	<p>FS provided a list of issues relating to damaged signs and excessive mud and gravel on the road. In addition it was noted that the sign please drive carefully is hazardous as it obscures the view on a bend. GB agreed to register issues with SCC. In addition these issues were to be raised with Malcolm King and cc'd to Andrew Reid if no outcome within one month.</p>
<b>9. Village Hall</b>	<p>The proposal below was discussed, amended to include the Village Hall management committee and approved with one abstention (FS).</p> <p><i>that a meeting should be arranged between members of Boyton Parish Council and the Parochial Church Council (Village hall management committee) to :</i></p> <ul style="list-style-type: none"> <li><i>a) Review progress following the VH audit by Suffolk Acre in 2013</i></li> <li><i>b) Identify outstanding issues</i></li> <li><i>c) Agree a strategy for the completion of the renovation programme in a timely fashion.</i></li> </ul> <p>GB was to formally to write to the chair of the VH MC –Rev. Ruth Hatchett requesting a meeting. Rev Ruth Hatchett agreed to raise the request at the next PCC meeting.</p>
<b>10. Alde and Orr Project</b>	<p>The proposals to improve flood management are to be discussed at an open meeting on 8 May, 4.30 at Thorpeness. There is a newsletter available (RJ has details). RJ will be attending. The project has not been fully costed although it is likely to be £1m for changes in flood area 1. It was noted that a local open meeting should be organised in the late Summer to include reps from EA SCDC and landowners/farmers.</p>
<b>11. Grant scheme</b>	<p>No applications have been received as yet. GB to write to Disability Advice Service and HABBS to advise them of the scheme. AC to write an article for Village Voices magazine.</p>
<b>12. D of next meeting</b>	<p>The date of the next meeting was amended to 2 July 2014</p>

Signed .....Date.....