

Boyton Parish Council Minutes of meeting 10 September 2014

	Key Tasks	lead	date
AP2a30911	Red line mapping – Jane Marson to be contacted	RJ	
Ap7e130717	Manhole cover referred to A Reid and footpath signs	GB	
Ap1100914	Neighbourhood Watch Scheme restart – A Greenwell to be contacted	RJ	
Ap5b100914	Report give way sign damage	GB	
AP5c070514	Alde and Ore development Brian Johnson and Jane Marson to be contacted	RJ	
AP4100914	SALC to be contacted re voting in absentia on planning applications	GB	
AP6210814	A draft letter was considered and approved with the notice agreed as 20 working days. To be sent to Head of Planning and cc'd Jane Marson	GB	
AP7100914	Confirmation to be sent re extension of Quiet lanes to Neil Winship	GB	
AP8100914	Charlie Lansdowne, Tony Payak to be contacted re task group Sports development Suffolk Coastal	AC	
		KL/GB	
AP9100914	Items to be collected from Records Office	ACa	
AP10100914	All to read the safeguarding guidance.	ALL	
AP13100914	Article re emergency plan to be written.	ACa	10 Oct
	Quote for publication of 100 copies of public leaflet	GB	
	Funding for leaflet – Jane Marson to be contacted	RJ	
Expenditure approved			
100914296	Hall hire (£15)		
100914297	Hall Hire (£27)		
100914298	BCG (£35)		
100914299	Quarter 2 salary (£130.10)		
100914300	Hall Hire (£15)		

DATE OF NEXT MEETING 12 November 2014

Attendance	Parish Councillors: Richard Jesty (RJ), Ali Crawford(AC), Kay Lane (KL), Fred Stentiford (FS); Andrew Cassy (ACa),
1. Agency reports	<p>Reports were provided by SCC Andrew Reid and Andy Warne.</p> <p>It was noted that additional information about Neighbourhood Watch had been received. It was agreed that RJ would contact A. Greenwell.</p> <p>ACa reported that he had taken over as chair of BCG. Grateful thanks were expressed to both Cllr A Reid and Boyton Parish Council for their grant support to enable the new noticeboard was completed.</p>
2. Apologies	Cllr Reid, PC A Warne, Sally Wood (SW) Absent: J Marson
3. Declaration of interest	Agenda items: 11 Declaration of interest noted and signed by FS and RJ
4. Minutes	<p>The minutes of meeting of 21 August were approved with the following amendment: Item 5 should read <i>the application was supported (4 agreed (including 1 agreed in absentia).</i></p> <p>SALC to be contacted re voting in absentia .</p> <p>The minutes of 21 July although previously approved were also amended as follows: re <i>outcome 1 FS agreed to suggest to Boyton PCC...village and that.</i></p> <p>The minutes of 2 July were approved.</p>
5. Action point update	<p>Ap7e130717 Manhole cover referred to A Reid –still o/s and footpaths</p> <p>Report Give Way sign damage</p> <p>Ap5c070514 Alde and Ore development: Richard to contact Brian Johnson and Jane</p>

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	<p>Marson (re a public meeting) since there is concern about lack of awareness and influence from local communities.</p> <p>AP6210814 A draft letter was considered and approved with the notice agreed as 20 working days.</p>
6. Budget	<p>Approval for expenditure items given (see above).</p> <p>Current bank balance is £1561.39 outstanding cheque for £3.00. Additional income of £33.21(Petty cash and events money).</p>
7. Quiet lanes	<p>Proposal was agreed to submit the following road for consideration: To continue on existing Quiet Lane to include Crossroads at Dock Farm to Banters Barn. Confirmation of this decision to be submitted to the Project manager</p>
8. Task group	<p>It was agreed that as the PCC had only purchased swings for visiting grandchildren to the village, a task group be formed to progress the provision of sports/leisure equipment for the local children and young people in the village. Membership was to be drawn from within and outside the Parish Council. It was agreed that a member of the PCC should be a part of the group but that due to commitments this may not be possible. Suggestions were as follows:</p> <p>Charlie Lansdowne, Tony Payak, Sports development worker Suffolk Coastal, Kay Lane and Ali Crawford (to chair), Gerry to help with paperwork.</p> <p>Time and venue for meeting was to be arranged once a group had been formed. It was noted that it was unlikely that young people would wish to be part of the group since their previous endeavours had come to nothing. Perhaps any recommendations should go to the young people for approval.</p>
9. Records Archive	<p>Deposit no IP/16944(EG183) – a box of records including minutes from 1949 -1990 have been stored at the Records office at Gatacre Rd. Thanks to Alan Stoddart. Some items are still to be collected as they are not required for storage.</p>
10.Safeguarding	<p>A draft policy was presented. It was agreed that members were to read the document thoroughly before the next meeting when approval would be considered. Amendments and queries could be resolved before that time.</p>
11. Village Hall	<p>a) Status of Management – the committee (a sub-committee of the PCC) membership: RJ, FS, Wendy Jesty, Nicola Cassy. Last met 27 June and would not meet again until written quotes for the kitchen cupboards/units had been obtained.</p> <p>b) Work was unlikely to be undertaken until next year. Estimates and grant applications had to be made. Concern was expressed at the workload requirement for such a small group. However this was refuted. It was noted that some members of the village had expressed a commitment to join a management committee but only if the hall came under the auspices of the BPC. It was noted that other members of the village did not have the same opinion. Programme of activities would therefore continue as normal. The fire exit light had been wired up thanks to Steve Dart.</p> <p>c) Audit meeting. ACa stated that he was to hold a meeting with Fred to go through the audit document in preparation for meeting with PCC.</p>
12.Training	<p>It was noted that all should attend the SALC training for Councillors. The next course was in October and details had been circulated. However, several expressed difficulty with time commitment.</p>
13.Emergency Plan	<p>The plan has been redrafted and is awaiting final proof. It was agreed that an article be written for the November magazine deadline 10 October and the printing of the public leaflet be done. 100 required. J. Marson to be contacted re financial support for print run.</p>
14.Notice	<p>Superfast Broadband – SCC reports Boyton is planned to receive superfast broadband by the end of March 2015.</p>

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