

Boyton Parish Council Minutes of meeting 12 November 2014

	Key Tasks	lead	date
Ap1100914	Neighbourhood Watch Scheme restart – A Greenwell to be contacted	RJ	
AP5c070514	Alde and Ore development Brian Johnson and Jane Marson to be contacted	RJ	
AP9100914	Items to be collected from Records Office	ACa	
AP1211141a	Grid references for the positions of road flood risk sites to be identified	RJ	
AP1211141b/5	CLlr Reid to be contacted: Clarification as to current status on the care UK and manhole cover again	GB	
AP1211145c	Post safeguarding policy on website	GB	19/11
AP1211145d	Proof read emergency leaflet Jane Marson to be contacted re financial assist with print run Confidential version to be sent to GB	AC GB ACa	14/11 19/11
AP1211146	B Woods and R Hart to be added to the gritters list	GB	
AP1211148	Village Survey –any additions , comments etc	RJ	
AP1211149	Play items –to identify grant sources, equipment supplier and cost and give to FS	ALL	
	20 December Christmas gathering to note	ALL	
AP12111410	Response to SCDC Planning re ‘red line’ removal	RJ	
AP12111411	Financial figures for village hall circulated to BPC	FS	
AP12111412a	Farmers open evening, Broadband talk BT, Sizewell C debate, Emergency plan debate and the underwriting of fireworks night costs to be added to survey	RJ	
AP12111412d	2015 dates to be circulated	GB	
Expenditure approved			
121114301	Hall hire (£15) and (£6)		

DATE OF NEXT MEETING 14 January 2015

Attendance	Parish Councillors: Richard Jesty (RJ), Ali Crawford(AC), Kay Lane (KL), Fred Stentiford (FS); Andrew Cassy (ACa), Sally Wood (SW) Members of the Community: W Jesty
1. Agency reports	Written reports were provided by SCC Andrew Reid and PC Andy Warne. Issues to be followed up with CLlr Reid: a) Flooding on roads between Boyton and Wickham Market and Boyton Street at the eastern end. It was noted that Anglian Water had a drainage plan for Tunstall but no action appears to have been taken. It was also noted that Malcolm King from Highways SCC had driven around the area with RJ and AC to identify “wet spots” but no action seems to have been taken. It was agreed that RJ would identify grid references for the positions of flood risk places to assist in reporting the concerns. b) Concerns had been raised about Care UK managing care homes in Suffolk. Clarification as to current status on the homes was requested. Boyton Community group: Andy Cassy reported that new projects were being planned.
2. Apologies	CLlr Reid Absent: J Marson, PC A Warne
3. Declaration of interest	RJ and FS signed for item about Village Hall
4. Minutes	Minutes of 10 September were adopted and signed.
5. Action point update	1. Outstanding: see above in red. 2. Response had been received from planning about the short notice in decision-making for parish councils. It was agreed that other parish councils in SCDC area be contacted

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	<p>to ascertain their experience.</p> <p>3. Safeguarding. The policy was adopted.</p> <p>4. Emergency plan and leaflet. The plan has been amended to accommodate the recommended amendments by Steve Pinion (SCC emergency team). Proof read required for leaflet. Quote received from company (that undertook the print run for Suffolk) for special print run to ensure leaflet can be displayed on the fridge is £500 for 150. Whilst expensive, it was agreed that an A4 leaflet would be put away in a drawer...this needed to be accessible at all times. It was agreed to contact Jane Marson and once some help was on the table, the print run (150) would take place with BPC meeting the rest of the bill.</p> <p>It was agreed to await outcome and hopefully release in January. ACa was to send the clerk the confidential version.</p>
6. Gritting volunteers	All gritters had been sent reminders and Health and safety guidance again. Two names had been removed from the list. AC had found 2 volunteers from Mary Warner Homes: Mr B Woods and Mr R Hart have signed the forms and were thanked for their offer. Their names to be added to the list.
7. Quiet lanes	Registration for the extension had been completed. It was agreed that £250 would be given to assist in financing the road signage. [This has been included in the 2015 budget]
8. Village Survey	The audit for the emergency plan will be the same as before. Thanks were extended to ACa for his efforts in producing the draft survey. Any additions etc to RJ
9. Play equipment group report	Recommendations made included football goal posts and basketball stand and hoop. Sadly Sarah Shinnie (Sports development SCDC) did not visit and act in an advisory capacity as requested, but had merely provided names of play equipment companies. FS stated that the PCC was happy with ideas for more equipment, however they required others to seek grant sources and provide details of specifics i.e. items, supplier and costs. Concern was raised that while the swing for children visiting the village was purchased and a grant successfully secured by FS on behalf of the PCC, others were now being required not only to identify the equipment for the children and young people living in the village but also seek grant sources.
10. Red line	SCDC have requested a response to their removal of the 'red line' planning envelope around the village and its reclassification for development purposes. It was agreed that application be made for the status of "countryside", and that protected status for the village green be retained.
11. Planning group	<p>Report was presented and following issues were addressed:</p> <p>a) Village hall. Whilst appreciative of the work to date, some of the tasks continued to be outstanding from the audit of January 2013 and there appeared to be no further consideration for any future development of the facility. FS stated that most of the items in the audit had been addressed. Outstanding tasks were moss removal, earthing to be secured, pipe-lagging, kitchen upgrade (in progress), hearing and loop provision, brackets to wall heater to be checked. The PCC felt it was not financially viable (£5,000-10,000) to insulate the facility.</p> <p>Ruth had been approached by ACa to ascertain whether any consideration had been given to redevelop the hall or change in how it might be run. The current status is to remain. It was agreed that FS was to circulate finance for the last 5 years to help establish an objective basis for future development.</p> <p>It was noted that the play equipment provision might act as a pilot in partnership working between PCC and Parish Council. Clarity was required by the villagers to know that their voice could be heard in the provision of services there.</p>
12. Events group	<p>The report was presented.</p> <p>a) Bonfire night- the issue of underwriting costs by Parish Council was discussed. It was agreed that this issue be included in the survey. The following events were noted and</p>

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	<p>would also be added to the survey -Farmers open evening, Broadband talk BT, Sizewell C debate, Emergency plan debate</p> <p>b) 20 December was agreed for the Christmas gathering.</p> <p>c) Village meeting 10 January to include launch of emergency plan</p> <p>d) List of 2015 meeting dates to be circulated (next meeting 14 January).</p>
13. Roadside repair	It was noted that local roadside works were being carried out by <i>BT Openreach</i> for the planned broadband upgrade
14.Finance	<p>a) The proposed budget for 2015/16 was agreed.</p> <p>b) Current bank balance £2257.77 [2 cheques uncleared - BCG (£35) and HMRC (£3)]</p> <p>c) Approval was given for expenditure on hall hire (see above)</p>

SignedDate.....