

## Boyton Parish Council Minutes of extraordinary meeting 3 June 2015

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|                      |   |    | complete |
| AP0306153            | Registration of new Councillors to be completed with Suffolk Coastal for declaration of interest. | GB | 5 June   |
|                      | Good Councillor guide and web links to Boyton PC policies to be sent to new Councillors.          | GB |          |
| AP0306156            | Training session availability dates to be checked with all stakeholders and to be booked          | GB |          |
| Expenditure approved |   |    |          |
| 030615311            | Hire of hall £6.00  |    |          |

**DATE OF NEXT MEETING Wednesday 8 July 2015**

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| <b>Attendance</b>                 | Parish Councillors: John Carpmael (Chair)(JC), Richard Jesty (RJ), Ali Crawford(AC), Gary Lowe (GL)<br>Members of the Community: Isobel Lilley, Jess Richardson, Malcolm Lane, Malcolm Fleetwood  |
|                                   | It was stated that a recording of the meeting would take place. Those wishing to record should contact the clerk or chair in advance of the meeting.  |
| <b>1. Apologies</b>               |   |
| <b>2. Declaration of interest</b> | RJ member of Village Hall management committee –item play equipment update  |
| <b>3. Co-option procedure</b>     | Jessica Richardson and Malcolm Lane had submitted a request to Council to be considered for co-option. Both expressed their commitment and explained why they wished to be a councillor. Unanimous votes were received for both Jess Richardson (JR) and Malcolm Lane (ML) to become Councillors. They then signed their declaration of acceptance. Both will be registered with Suffolk Coastal Declaration of Interest website. Links to SALC website and a reminder of the requirement for new members to read the policies of the Council on the Boyton website and a copy of Good councillor guide would also be sent to them.   |
| <b>4. Play equipment</b>          | <p>Concerns were expressed by members of the PCC and an email from Revd Ruth Hatchett had been received:</p> <p>Background was provided for all those in attendance. It was noted that some members of the PCC were not aware of the grant application although evidence from several previous Parish Council minutes seemed to suggest that the PCC was aware. (Evidence from PC minutes of 12 November 2014, 4 February 2015 and 18 March 2015). Understanding on both sides had obviously skewed.</p> <p>It was agreed that the PCC might invite the chair, JC to the next PCC meeting to establish a formal link (acting as an observer) and to ensure that future communication was open and transparent. Malcolm Fleetwood and Isobel Lilley agreed to circulate other members of the PCC about this suggestion. It was also agreed that a site meeting should be held although who would attend still needed clarification.</p> <p>In her email, Ruth noted that neighbours were not happy in the past when this had been suggested. Whilst this was the first time this had been raised, AC stated that she had spoken recently to some of the neighbours who had said that they supported the idea recognising that villagers considered this space a public amenity, that there were not many children in the village, it would not go on late and they would be able to be part of a stakeholder meeting of all interested parties which also included children and young people, their families as well as the PCC and PC.</p> <p>PCC members also expressed concerns about health and safety and installation since this might affect the insurance. More details would be provided but the goalposts were</p> |

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|                        | <p>complaint with BSI standards. Boyton Parish Council would be happy to undertake a playing fields risk assessment procedure for the equipment using the national local and parish Council template if the Church did not have such an item. Assurances were given that the posts would be clipped into fixing in the ground and that Suffolk Coastal did not require planning permission for said items. The position of equipment caused concern. It was noted in response that sadly, positions (a line on a small diagram) had to be put onto a map at the eleventh hour to secure funding although Suffolk Coastal were told that the final placements had yet to be determined as this would be done by the stakeholders group.</p> <p>It was stated by PCC members that they were OK about additional equipment which was then defined as one basketball hoop and one football post (the hoop being in the position cited on the map and the goalpost next to the swings).</p> <p>To ensure that the accurate quotation was available to PCC members, Isobel Lilley and Malcolm Fleetwood would receive a copy of the latest quotation and guidance re installation from the supplier who specialise in sports equipment provision.</p> |
| <b>5. Events group</b> | <p>Approval was given for the planned events:</p> <ul style="list-style-type: none"> <li>• 4 July - Village clear-up and picnic (no charge)</li> <li>• Talks including RSPB (who will talk at parish council meeting only at present), Sizewell ( to include opposing view) , Bawdsey Coastal P'ship (to invite environmental agency as well but to wait for Alde and Orr feedback)</li> <li>• Boyton Fete on 5 Sept- noted.</li> <li>• Beach watch- September organised with thanks by Keith Lilley.</li> <li>• 24 Oct - Apple pressing day (Budget £30) Income @50p a litre. With thanks to Andy Cassy</li> <li>• 5 or 6 November Bonfire &amp; fireworks with thanks to Andy Cassy</li> </ul>  |
| <b>6. Training</b>     | <p>Options of training with others or as a single group were discussed following an additional option of joining with other local Councils. All recognised that there were advantages to both options. However, a single session for the parish Council was approved. Dates to be agreed with all stakeholders asap. Councillors were reminded of the opportunity to engage with others at the area meetings organised by SALC. Information on these is circulated by the Clerk</p>   |

Signed .....Date.....