

## Boyton Parish Council Minutes of meeting 21 July 2015

	Key Tasks	lead	Date
AP9100914	Items to be collected from Records Office Andy has been reminded by AC	DAC	
AP05210715	Updated welcome pack to be sent to GB	AC	
AP05210715	Photos and addresses of ML and JR to be added to the website.	GB	
AP05diii210715	Quotes from Ray Cooke and Brian to be obtained for play equipment installation and asphalted area for basketball/netball hoop.	JC	
AP05div210715	SALC to be contacted for legal advice	GB	22/7
AP07210715	Sizewell public meeting to be planned and to liaise with GL for alternative comment	RJ	
AP08210715	SCDC to be notified on approval of criteria for non-designated sites	GB	24/7
AP09210715	Meeting with Andrew Greenwell re irrigation issue (ML and JC)	JC	
AP11210715	Meeting with Malcolm King(Highways) and Richard Pipe (AC and RJ)	AC	
Ap13210715	Agenda items to be deferred to next meeting	GB	
Expenditure approved			
AP13210715	Rent (£15 and salary (£175 incl. tax) as agreed at beginning of year Training £ 140 LCPAS (£120 for group training and expenses; £20 for chair training)		

**DATE OF NEXT MEETING 9 September 2015**

<b>Attendance</b>	<p>Parish Councillors: John Carpmael (JC), Jess Richardson (JR), Malcolm Lane (ML), Richard Jesty (RJ), Ali Crawford(AC); Gary Lowe (GL)</p> <p>Cllr. Christine Block, Cllr. Andrew Reid</p> <p>Members of the Community: I Lilley, B Williamson, A Howe, M Fleetwood, R Hatchett</p>
<b>1. Agency reports</b>	<p>JC informed all of the recording of the meeting.</p> <p>Written reports were provided by SCC Cllr Andrew Reid, SCDC Cllr Christine Block, Rev'd R Hatchett, A Cassy and Aaron Howe, RSPB.</p> <p><b>Key Issues arising:</b></p> <p><b>Cllr. Andrew Reid:</b> Celebration of raising the bar awards. New leader of Council is on meet the public tour. Fire service looking to find £1m savings. Volunteer fire and rescue personnel wanted. Broadband to Mary Warner homes- Discussion with chair of trustees has taken place to enable cabling to be placed</p> <p><b>Cllr. Christine Block:</b> negotiations about flood defences with Bawdsey Coastal Partnership and Environment Agency continue. Bid to secure government funding of £10,000 has been successful. This will help the seaside regeneration programme and generate proposals for the communities of Boyton, Capel, Hollesley, Bawdsey, Sutton, Shottisham and Bromeswell. Tourism to boost the economy should be encouraged mindful of the sensitive landscape. Christine chairs Deben estuary partnership.</p> <p>Changes announced in planning protocols. 2 committees will be replaced by one that will meet every three weeks. Most apps will be approved by officers through delegated powers. If Parish Council has issues about an application, Christine will need to be contacted –she will then have only 5 days to prepare a case.</p> <p><b>BCG:</b> Report read by GB. Designs for a map and herb garden information panel are being planned. The oil syndicate remains popular as well as the bi-monthly SUMA buying group. The welcome pack has been update. The AGM is on 25 July at Papaver.</p> <p><b>Rev'd Ruth Hatchett:</b> regular worship and monthly coffee morning continues. On 27 September, the harvest festival to be shared with Bawdsey church. 5 year inspection of church by architect has taken place it is now in relatively good order. Kitchen upgrade will commence in August. Consultation on play equipment continues.</p>

## Boyton Parish Council Minutes of meeting 21 July 2015

	<p><b>Aaron Howe (Senior site manager RSPB):</b> With landfill money from Govt. of £0.5 million, the Boyton project is developing with the purchase of 40 additional hectares to extend the reserve. The plan is to create a scrape excavating 40,000 m<sup>3</sup> of topsoil. There will be a 3km fence and seawall structure. Hope to encourage spoonbills to nest. Currently dealing with unexploded ordinance. Further funding application for £300,000-£400,000 is with EU. GL -Suggestion of possible link up with PCC to utilise village green space for parking and plot a trail to the area. Aaron agreed to report progress to the PC as milestones are reached.</p>
<b>2. Apologies</b>	None
<b>3. Declaration of interest and dispensation</b>	RJ signed for update about Village Hall as a member of the Hall management committee.
<b>4. Minutes</b>	Minutes of 3 May were amended – Task to include registering with the Data Protection Register and amendment <i>the quiet lanes project is up in the air</i> , adopted and signed. Minutes of 3 June were amended –complaint to read compliant, adopted and signed.
<b>5. Action point update</b>	<p>a) AP9100914 still outstanding although Andrew Cassy has been reminded. The welcome pack has been updated. AC to arrange for a copy to be sent to GB to update website link.</p> <p>b) Christine Block reported that the Quiet Lanes project will recommence in September</p> <p>c) Councillor training took place and was well received.</p> <p>d) Play equipment: JC attended the PCC meeting. Two site meetings took place to discuss the proposals. Jo Ogilvy came with her children. The basketball hoop will be purchased. The football post proposal has changed. Following a viewing of one in Melton, a custom-made new single post (12’x4’x4’) is the preferred option at a cost of £390 and £30 + VAT. Cllr Block suggested that rather than refund any money to SCDC, this money could be utilised to meet additional costs. Installation - concrete into the ground and secured by padlock.</p> <p><b>Outstanding issues:</b></p> <p>i. Who will purchase and own the equipment? The PC can claim VAT but the PCC cannot.</p> <p>i. Who is to maintain the equipment?</p> <p>ii. Who will insure them? Ruth Hatchett said that she would contact Fred to check with insurers about theft and liability but she was confident that there would be no problem. The PCC would call an emergency meeting to finalise details if required.</p> <p>iii. Installation. A hard area would be required. Ray and Brian to be contacted by JC</p> <p>iv. A legal document will be required to ensure all parties are clear in their responsibilities. GB agreed to contact SALC for advice on this matter.</p>
<b>6. Standing order amendment</b>	It was agreed that the standing orders Pg. 1 item L, be amended to read: <i>Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, or a committee, including any public participation session in line with the Council’s <a href="#">Reporting of meetings policy</a>.</i>
<b>7. Events update</b>	Sign-cleaning along the roads was very successful. Sizewell public meeting possibly to be planned for September. 3 September- Therese Coffey will be visiting outside Boyton Village hall for 10 minutes.
<b>8. Consultation</b>	Council approved and welcomed the recommended criteria for non-designated heritage sites. However, the criteria lacked detail on how landscape sites might be evaluated. There are several local sites that should be considered once the new directive is implemented next year. GB to inform SCDC of decision.

## Boyton Parish Council Minutes of meeting 21 July 2015

<b>9. Irrigation overspray</b>	Irrigation overspray is impacting on local residents affecting not only roads increasing mud but also vehicles with punctures and uncertainty of damage to cars where pesticides are being sprayed. Examples of faulty watering mechanisms were also highlighted as a concern. A request for legal clarity from the Police has been sought. It was agreed that JC and ML would contact and meet with Andrew in the first instance to explore the issue.
<b>10. Planning application</b>	The application for the new build of livestock facility was incorrectly labelled by SCDC who apologised for their error. Although planning permission was not required, The deadline for any comments had passed.
<b>11. Flooding</b>	It was noted that recent bad weather had caused flooding at the bottom of Mill Lane. Not only was the road impassable but also the run-off was entering the grounds of Prospect cottage and Ayanday. The concern has been reported on several occasions and drains have been unblocked but the problem persists. It was agreed to for councillors to gather information on the problems. Ali and Richard to meet with Malcolm and Richard Piper.
<b>12. Finance</b>	Current bank reconciliation is £3,062.37. a) Income £2,048 (includes grant and donation for play equipment) b) Expenditure £767.60 c) Expenditure approval was given (see above).
<b>13. Items deferred to next meeting</b>	<ul style="list-style-type: none"> <li>• Name change</li> <li>• Employment Committee</li> <li>• Venue for winter meetings</li> <li>• Council finance officer appointment.</li> </ul>

Signed .....Date.....