

Boyton Parish Council Minutes of meeting 9 Nov 2016

	Key Tasks	lead	Date complete
AP0911161b	Contact Joy Andrews re housing assessment	GB	18/11
AP0911161a	All historical correspondence with Malcolm King to be forwarded to Cllr Reid	JC	
AP0911165.2	Village questionnaire – Housing needs and traffic calming to be added	JC	
AP0911167.2	Wild Boyton events report to be written	GL	
AP09111610	Draft dates for meetings to be circulated	GB	18/11
AP09111611	Terms of reference for Planning and events group to be merged	??	
Expenditure approved			
091116124id	Room Hire (£12)		
09111612332/3	Wild Boyton expenses		
09111612334	Fireworks (£453.85)		
09111612331	Apple press hire (£10)		

DATE OF NEXT MEETING Tuesday 10 January 700pm

Attendance	Parish Councillors: John Carpmael (JC), Jess Richardson (JR), Richard Jesty (RJ), Ali Crawford (AC), Gary Lowe (GL). Cllr. Christine Block, Cllr. Andrew Reid Members of the community: Isobel Lilley
1. Public and Agency reports	JC informed all of the recording of the meeting. Written report was provided by SCC Cllr. Andrew Reid. Key Issues arising: Cllr. Reid: Devolution –still awaiting a final decision. Consultation will be arranged. Sizewell – New consultation has commenced. Councillors have received website links. Highways matters: Complaints and concerns continue to be received about the state of roads, verge/hedge cutting and speeding motorists especially those driving tractors and tankers. Concerns to be forwarded to Cllr Reid. It was agreed that JC should forward all dialogue with Malcolm King. Cllr. Christine Block: Coastal Community team is to produce a vision for Bawdsey Manor. To date, there has been no interest expressed for the purchase in its entirety. Developmental ideas include a need to address the lack of affordable housing. Alderton and Bawdsey have planned a housing needs questionnaire. It was agreed that GB to follow up. It was agreed that housing needs should to be addressed within the village questionnaire. Rock Barracks is to close in 2027.
2. Apologies	Kate Spink.
3. Declaration of interest and dispensation	Richard Jesty: Hall and play area items.
4. Minutes	Minutes of 28 September were amended and signed.
5. Task update and information	Task update - items completed with exceptions of those on agenda 5.1 Agreed that traffic calming should be addressed in questionnaire 5.2 Draft report continues to be circulated as draft. It was agreed that housing needs should be included. 5.3 Adult play equipment. Ruth Hatchett (Parochial Church Council) has confirmed that they are happy to be involved although there is no commitment at this stage. GB is to work with Hollesley PC clerk and will report back regularly seeking help with consultation etc. An article has been placed in Village Voices recruiting additional 5.4 Risk assessment- agreed that the completion needs to be circulated to committee members and displayed on the website. However, the assessment does not need to be ratified at a meeting. The risk assessment provided evidence of careful planning to reduce risk. 5.5 Footpaths: It was clarified that the Countryside & Rights of Way Act 2000 provides that paths not recorded on the definitive map by 2026 but were in use prior to 1949, will automatically be deemed to be formally extinguished on 1 January 2026.

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	<p>The ROW group continues to meet and will consider the issue about the original application for the footpath through the Woods not including the section that connects to the churchyard.</p> <p>5.6 Apple Day - well attended and costs were recouped. The planning procedure for the event is to be posted on the website for future organisers. This practice will extend to other events.</p> <p>5.7 Fireworks – Thanks expressed to Beatie (farmer at Mortier’s Farm) who gave both time and equipment to collect burnables. Thanks were also expressed to Keith Lilley for his efforts. It was noted that there were outstanding actions to be taken . John agreed to contact Beatie. Thanks were expressed to all those who had donated for fireworks amounting to £700. £438 was spent leaving a reserve of £262. It was agreed that this be ring-fenced.</p>
6. Employment committee	It was agreed that the clerk’s salary be aligned to the pay scales of the National Association as of April 2017 (approx. rate £10 per hour). An annual review will also be undertaken.
7. Environmental issues	<p>7.1 Marine Conservation Zone: Natural England has agreed to speak on the subject. Hollesley PC clerk has been approached. Date to be agreed. Cllr Christine Block to be invited to attend.</p> <p>7.2 Wild Boyton events went well. A report to be written (GL)</p> <p>Groundwork (an organisation with a mission to create better places, improve people's prospects and encourage greener living and working) is working to engage with local communities.</p> <p>Deben Estuary Partnership AONB has a <i>tranquillity</i> policy and is working with Northumbria University to map tranquillity in the area. Tranquillity is now recognised in the National Planning Policy Framework. Paragraph 123 states that ‘Planning policies and decisions should aim to: identify and protect areas of tranquillity which have remained relatively undisturbed by noise and are prized for their recreational and amenity value for this reason.’</p>
8. Website	It was agreed that Boyton PC would remain with one Suffolk website at a cost of £50 per annum run by Community Action Suffolk. A review would take place next year. Members were informed that the decision by SCC to stop funding the provision was not taken at a full Suffolk County Council meeting. Members were informed that an alleged saving of £250m had been made. Cllr Andrew Reid acknowledged that the process was unacceptable. It was noted that other parishes had expressed concerns as well.
9. Grant Application	The application for a grant of £79.80 from Boyton Parochial Church Council was considered. The application was rejected on the following grounds: The Hall and the PCC had significant financial reserves and Boyton Parish Council was unable to give grants that promoted religious or political causes. It was agreed that if members wished to make a proposal of support then this could be an agenda item for next meeting.
10. Meetings dates	It was agreed that meetings would henceforth take place on Tuesday evenings.
11. Amalgamation	It was agreed that the Planning and Events group would amalgamate. Terms of reference would be merged and presented for approval.
12. Finance	<p>12.1 Receipt of grant for Wild Boyton acknowledged</p> <p>12.2 Draft Budget Approved (see attached)</p> <p>12.3 Payments authorised</p>

Signed
Date

BOYTON PARISH COUNCIL RECEIPTS PAYMENTS SUMMARY2016/7

2015/6	RECEIPTS	2016/7	Reasons for +10% difference
£1,612.19	Precept	£2,637.41	
£1,064.75	Grants	£0.00	
£320.00	Other income	£1,033.63	
£22.80	VAT repayment	£0.00	
£3,019.74	total	£3,671.04	

PAYMENTS		
£22.80	VAT	£0.28
£0.00	Administration	£0.00
£859.80	Clerks salary	£350.00
£145.60	Insurance	£152.64
£0.00	Clerk's Expenses	£0.00
£123.00	Grants & Section 137	£0.00
£87.00	hall hire	£105.00
£182.00	Subscriptions	£162.19
£140.00	Training	£25.00
£1,184.75	Other	£3.65
£100.00	Election fees	£0.00
84.00	Audit	42.00
43.32	events	170.38
£2,972.27	total	£1,011.14

RECEIPTS AND PAYMENTS SUMMARY		
Balance as at 1 April 2015		£1,829.09
total receipts		£3,671.04
less payments		£1,011.14
£1,829.09	total	£4,488.99

CUMULATIVE FUNDS REPRESENTED		
Current Account		£4,498.99
Unpresented cheques		£10.00
unpresented deposits		£0.00
£1,829.09	balance c/f	£4,488.99

BOYTON PARISH COUNCIL RECEIPTS PAYMENTS SUMMARY2016/7

Bank reconciliation

Balance as at 1 April 2016	£1,829.09
Add:total receipts	£3,671.04
Less:total payments	£1,011.14
total as at 31 March 2017	£4,488.99

Balances from bank statement

Current Account £3,122.34

Unpresented cheques:

WALGA	£10.00

total £10.00 £10.00

Deposits not yet credited
