

## Boyton Parish Council Minutes of meeting 13 January 2016

	Key Tasks	lead	Date
AP1a130116	Rhona Sturrock to send email about electricity to clerk	RS	
AP1b130116	Back page of estuary plan to be sent	Cllr Block	
AP1c 130116	Letter of thanks to PC A Warne Research crime data for area to provide to meetings	GB	19/1 19/1
AP5181115	Follow up required	GL	
AP6181165	Follow up required	GB	
AP4130116	Volunteer gritters to be sought	AC	
AP6130116	Broadband installation: Review sheet to be designed (see item for details) and circulated.	GL	
AP7130116	Docks repair: volunteer to be sought Prison to be contacted	JR AC	
AP8130116	Copy of local plan to be sent	Cllr Block	
AP9130116	Sizewell public update to be followed up Queen's birthday project to be developed Bird listening event with RSPB to be planned Andy Cassy to be asked to write an article seeking a volunteer to replace him as event planner (Bonfire night and Apple day)	GL JR GL GB	19/1
AP10180116	Final version of villagers responses to be sent to GB for distribution and adding to website	JC	
	Councillors were urged to review all policies for update	ALL	
<b>Expenditure approved</b>			
130116318	£43.22 Expenses –provision of December event		
130116dd16	Hall hire x 2 sessions 9 Jan and 13 Jan £24		
130116dd17	Clerks salary		
130116319	Disability Advice £123.00		

**DATE OF NEXT MEETING Wednesday 16 March 7.00pm**

<b>Attendance</b>	Parish Councillors: John Carpmael (JC), Jess Richardson (JR), Richard Jesty, Ali Crawford (AC), Gary Lowe (GL), Malcolm Lane. Cllr. Christine Block, Cllr. Andrew Reid Members of the Community: W Jesty, R Sturrock, J Powell, S Wood
<b>1. Public and Agency reports</b>	JC informed all of the recording of the meeting. Written reports were provided by SCC Cllr Andrew Reid, Rev'd R Hatchett, <b>Key Issues arising:</b> <b>Cllr. Reid:</b> Fire service consultation closes on 22 February. Public meetings were noted. Cllr Reid was thanked for his on-going support in resolving Fibre broadband installation in the village. RJ requested clarification on the battery life in case of a power failure. a) R. Sturrock cited an email received from the electricity company about maintaining an electricity supply in an emergency. She was asked to send the email to the clerk. <b>Cllr. Christine Block:</b> Suffolk Coastal is to raise the council tax by 2% for 2016/7. The coastal community team is to develop an economic plan for an area covering Boyton, River Deben through to Wilford Bridge. A meeting is scheduled for 20 January, 9.45am at Suffolk Punch Trust to review proposals. Coastal Heaths group had been contacted about help to restore the docks. The team would not be available until after March. The Alde and Ore plan –consultation was now closed. Little progress had been made in resolving issues between planning, AONB and A&O. £10m has come from 'enabling development' grants. b) Cllr Block agreed to send the back page of the Deben estuary plan <b>Rev'd Ruth Hatchett:</b> The report was noted with thanks.

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	<p><b>SNT:</b> The report was noted.</p> <p>c) It was agreed that PC A Warne who was retiring, would receive a letter of thanks. It was agreed that as an appointment was yet to be made, the clerk would research the possibility of obtaining crime statistics for Boyton area on a regular basis.</p>
<b>2. Apologies</b>	Rev'd Ruth Hatchett
<b>3. Declaration of interest and dispensation</b>	None
<b>4. Minutes and O/S actions</b>	<p>Minutes of 18/11 were amended and signed. Extraordinary minutes of 14/12 and 5/1/2016 were approved and signed.</p> <p>AP5181115 A confirmation had not been received from Malcom King. GL agree to pursue.</p> <p>AP6181165 SALC had been approached for samples of employment committees. Awaiting response. Clerk to pursue.</p> <p>AC agreed to identify volunteer gritters to cover the crossroads area.</p>
<b>5. 2016 dates</b>	Dates were agreed for the year.
<b>6. Broadband update</b>	Following circulation of the report from Jonathan Chown from BT, 1 householder has contacted JC. GL agreed to draft a review sheet (to include good and difficult issues, and learning for the future) and circulate via the information team.
<b>7. Docks</b>	RSPB are prepared to donate the materials for the repair to be undertaken. See item from Cllr. Block re. volunteer help. JR to seek volunteer help. Ali will seek help from the prison. Funding is available (within reason) to employ someone if necessary.
<b>8. Planning timetable</b>	<p>The issue of having extraordinary meetings for relatively minor planning items at relatively short notice was discussed. RJ had contacted Suffolk Coastal planning development manager who suggested that Boyton might be part of an e-consultation pilot. It was agreed that we would be willing to be involved.</p> <p>Guidance had also been sought from SALC who stated that a decision as to whether a planning application was a minor issue and that no comments would be made, could be made by the clerk and chair. Approval would then be given. It was agreed that in ensuring openness and transparency that all planning applications should be heard in public.</p> <p>Cllr Block agreed to send a copy of the local plan.</p>
<b>9. Events</b>	<p>Sizewell public meeting GL agreed to follow up. Queen's birthday project to be developed by JR and bird listening event with RSPB to be planned (GL).</p> <p>It was agreed that an article go in Village Voices about seeking a volunteer to take over the event planning from Andy Cassy. It was agreed that he be asked to write an article.</p>
<b>10. Village feedback</b>	Responses are being collated. Final version will go to the clerk for distribution and to go on the website.
<b>11. Name change</b>	It was agreed that whilst it was legitimate to change the name, some people in the village held strong opinions and others did not mind either way. It was agreed that this matter be deferred.
<b>12. Grant application</b>	The Disability Advice service had requested a grant of £123.00. This was approved.
<b>13. Finance</b>	<p>a) Precept was agreed as recommended by SCDC. £1612.00 and a Council Tax support grant of £113.91.</p> <p>b) Current financial statement was approved (see overleaf).</p> <p>c) Payments were approved as above.</p>
<b>14. Audit</b>	Councillors were urged to review all policies for update as part of audit process.
<b>15. Planning AONB event</b>	ML agreed to attend.

Signed

Date

**BOYTON PARISH COUNCIL RECEIPTS PAYMENTS SUMMARY 2015/6**

<b>2014/5</b>	<b>RECEIPTS</b>	<b>2015/6</b>	<b>Reasons for +10% difference</b>
£1,680.00	Precept	£1,757.19	
£500.00	Grants	£919.75	grants from SCDC
£170.02	Other income	£320.00	donation for play equipment
	VAT repayment	£22.80	
<b>£2,350.02</b>	<b>total</b>	<b>£3,019.74</b>	

**PAYMENTS**

£0.00	VAT	£22.80	VAT claim this year
£35.29	Administration	£0.00	
£540.20	Clerks salary	£684.80	
£145.60	Insurance	£145.60	
£0.00	Clerk's Expenses	£0.00	
£0.00	Section 137	£0.00	
£156.00	hall hire	£87.00	
£150.00	Subscriptions	£182.00	including information commissioner
£20.00	Training	£140.00	new councillor training
£767.00	Sundries	£1,307.75	Return of grants to SCDC and Village Voices, and grant to Disability Advice (Subsection 2A of Section 38 of the 1989 Local Government and Housing Act which amended Section 142 of the Local Government Act 1972.)
£0.00	Election fees	£100.00	2015 elections
35.00	Audit	84.00	SALC audit (Heelis and Lodge not contactable)
0.00	events	43.32	contribution by Council
<b>£1,849.09</b>	<b>total</b>	<b>£2,797.27</b>	

**RECEIPTS AND PAYMENTS SUMMARY**

	Balance as at 1 April 2015	£1,781.62
	total receipts	£3,019.74
	less payments	<b>£2,797.27</b>
<b>£0.00</b>	<b>total</b>	<b>£2,004.09</b>

**CUMULATIVE FUNDS REPRESENTED**

1301.69	Current Account	£1,981.29
21.00	Unpresented cheques	£0.00
<b>£22.80</b>	unpresented deposits	<b>£22.80</b>
<b>1280.69</b>	<b>balance c/f</b>	<b>£2,004.09</b>

**BOYTON PARISH COUNCIL RECEIPTS PAYMENTS SUMMARY 2015/6**

**Bank reconciliation**

Balance as at 1 April 2015	£1,781.62
Add:total receipts	£3,019.74
Less:total payments	£2,797.27
total as at 31 March 2016	£2,004.09

**Balances from bank statement**

Current Account

**Unpresented cheques:**


**total      £0.00      £0.00**

**Deposits not yet credited**

HMRC VAT claim	£22.80
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	<b>£22.80</b>