

Boyton Parish Council Minutes of meeting 19 September 2018

			completed
1909181	Report overgrown brambles and hedges	GB	21/9
1909185	Letter of concern re lack of consultation to go to Head of prison service.	GL	
1909186.1	AOEP- BJ should no longer act as representative for Boyton	GB	7/10
1909186.3	Letter to b sent ref. Local Plan	GL? RJ	
1909186.4	Letter to be sent to Highways ref markings and bollards/1 metre verge	JC	
1909186.5	Follow up for quote from RSPB	JC	
1908186.6	Quotes for business size cards to insert to be obtained Update contacts list	GB AC	22/9
1909189	Community asset registration	GB	7/10
19091810	Grit bins – letter of concern to be written to SCC Section 106 to be checked	JC GB	22/9
19091811	Letter of thanks to be sent to ML East Suffolk Electoral Services to be notified.	GL GB	19/9
<p>Payments</p> <p>Clerks quarterly salary £153.84 + £38.40 (tax)</p> <p>Hall hire £12.00</p> <p>ICO payment £40.00</p>			

Attendance	<p>Parish Councillors: Gary Lowe (GL)Chair, Ali Crawford (AC), John Carpmael (JC), Richard Jesty (RJ), Tina Fletcher (TF)</p> <p>It should be noted that names of those members of public attending will not be placed in the public domain.</p> <p>Cllr Christine Block</p>
1. Public items	<p>It was noted that the meeting was being recorded.</p> <ul style="list-style-type: none"> a) The funding bid for adult exercise equipment had not been successful. b) Concern expressed at the brambles and hedge growth which is endangering pedestrians as they have to move into the main part of the road to avoid them. The area around Mary Warner homes and outside Old School House. It was agreed to report issue by contacting Highways. c) Cllr Block reported that ref. the merger with Waveney: a joint scrutiny group had been established. 2 authorities are still operating. Local plan - second draft will be published soon. Cllr Block had agreed to meet the funding deficit for the replacement swings. SCC may set up seminars for parishes to learn about flood reduction following some pilots undertaken. It was noted however, that a solution had been offered to divert water in Boyton but this required capital expenditure which was not forthcoming from SCC as yet. It was noted that despite reporting the need for ditches to be cleared on 19/7, no action had been taken. d) The Peninsula Villages CLT was continuing to develop and membership was growing. Partnerships were being explored with Registered Providers and access to the funding for development was being sought from Suffolk Coastal.
2. Apologies	
3. Declaration of	

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interests/ dispensation	
4. Approval of minutes	The minutes of the 18 July were amended and approved.
5. Prison meeting	It was agreed that following the open meeting in which Governor Moore gave information about the forthcoming changes to the prison population, a letter of concern about the lack of consultation should be written to the Head of the prison service.
6. Tasks and updates	<p>6.1 AOEP: The report from AEOP was noted. It was agreed that AD would be thanked and request a report for each meeting. It was agreed that BJ should no longer represent Boyton. GB to send email.</p> <p>6.2 Defib project: It was noted that one C-pad would be sufficient for the village. Site still to be determined. It was agreed that a planning meeting be held. Cllr Block offered to assist with finance.</p> <p>6.3 Local Plan report: A meeting was held with planners. Issues raised included the viability of increased capacity on Wilford Bridge Road. No plans for site development in Boyton. It was noted that there had been no consultation in determining the process for assessing how many houses were needed. What criteria was used to assess the sites. It was agreed that RJ/GL would follow this issue up (copy to Cllr Block).</p> <p>6.4 Highways update: No response from email regarding the incorrect markings. Concern was noted in regard to bollard installation and 1 metre verge. It was agreed that JC would follow up and clarify these issues with SCC highways.</p> <p>6.5 Boyton Dock update: still awaiting the quote from RSPB. RJ to follow up</p> <p>6.6 SOS cards. Quotes for 100 cards to be obtained (GB). Contacts to be updated (AC).</p>
7. Events	<p>Bonfire night - Field is secured. No tractor available at present. Saturday 3 November.</p> <p>27 October for collection.</p> <p>Apple Day – 6 October- to be advertised in Village Voices.</p>
8. Risk Assessment review	The risk assessment review was approved. GDPR to be addressed later in year
9. Church hall asset	<p>To register the hall as an asset of community value would provide additional protection. (GB to follow up)</p> <p>Funding now secured, new swings were to be installed.</p>
10. Gritting	<p>Suffolk County Council has changed its policy on the provision of gritting supplies for local communities. This has resulted in a demand for parish councils to pay for the bins. It was agreed that a letter (JC) be written expressing concern that: the cost would be prohibitive for a small Council. Reserves would have to be used since this was an item that had not been included in the budget.</p> <p>It was agreed to check Section 106 funding if this could be utilised (GB).</p> <p>It was agreed that following a response from SCC, an extraordinary meeting would be held to consider this issue.</p>
11. Insurance review	The insurance was noted and no change was approved.
12. Vacancy	Malcolm Lane had tendered his resignation with regret. His contribution had been

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	greatly appreciated. It was agreed that GL would send him a note of thanks. East Suffolk would be notified to comply with statutory requirements.
13. Finance	<ol style="list-style-type: none">1. The current financial statement was presented and approved2. The payments(see above) were approved

SignedDate.....

BOYTON PARISH COUNCIL RECEIPTS PAYMENTS SUMMARY 2018/9

2017/8	RECEIPTS	2018/9	Reasons for +10% difference
£1,730.00	Precept	£874.50	
£0.00	Grants	£0.00	No grants received this year
£412.50	Other income	£0.00	less income from events
	<u>Ring fenced</u>		
£319.40	i) Fireworks		£319.40 ring fenced reserve
£460.00	ii) Transparency		£460.00 ring fenced reserve
£96.93	VAT repayment	£0.00	
£3,018.83	total	£874.50	

PAYMENTS		
£10.83	VAT	£0.00
£50.00	Administration	£0.00
£727.20	Clerks salary	£192.24
£156.13	Insurance	£154.22
£0.00	Clerk's Expenses	£0.00
£0.00	Grants & Section 137	£0.00
£87.00	hall hire	£24.00
£130.76	Subscriptions	£135.06
£40.00	Training	£60.00
£612.46	Other	£40.00
£0.00	Election fees	£0.00
£42.00	Audit	£70.00
£405.20	events	£0.00
£2,261.58	total	£675.52

RECEIPTS AND PAYMENTS SUMMARY		
Balance as at 1 April 2018	£3,463.15	
total receipts	£874.50	
less payments	£675.52	
total	£3,662.13	£0.00

CUMULATIVE FUNDS REPRESENTED		
11/09/2018	Current Account bank	£3,662.13
	Unpresented cheques	
	unpresented deposits	
	balance c/f	£3,662.13