

Boyton Parish Council Minutes of meeting 20 March 2018

			completed
2003181a	Code of practice for Norfolk farmers to be sought	AR	
2003181b	To obtain details of planning consultation	GB	
2003181d	Issue of accountability and reporting to be raised with AOEP	BJ	
2003181c	Rev'd Ruth Hatchett to be contacted re reports from PCC	GB	22/3
2003185.2	Dates amended and posted online	GB	22/3
2003185.4	Road signage installation to be compared to original plan	AC	
2003185.5	Update on swings to be requested	GB	24/3
2003186.1	Litter pick 14 April	JC	
2003186.2	Planning group to meet to discuss events and <i>beating the bounds</i>	AC	
2003188	Draft of annual report to be provided	AC	
2008189	Information team to be informed about highways pothole reporting	GB	24/3
20081811	Website docs to be updated	GB	22/3
20031811.2 hall Hire			
20031811.2 clerk payment			

Attendance	<p>Parish Councillors: Ali Crawford (Chair) (AC), John Carpmael (JC), Gary Lowe (GL), Richard Jesty (RJ), Tina Fletcher (TF), Malcolm Lane (ML)</p> <p>Public: R. Sturrock, I. Lilley, Brian Johnson (BJ representing AOEP)</p> <p>Cllr Christine Block, Cllr Andrew Reid,</p>
1. Public items	<p>It was noted that the meeting was being recorded.</p> <p>The report from Cllr Andrew Reid was noted with thanks. Issues included consultation on closure of Lowestoft records office, Home to school travel potential savings of £3m Part of attempts to deal with budget gap of £56m by 2026. Drones have been introduced to help manage blue light service incidents. 97% of students received their preferred secondary school choice.</p> <p>R. Sturrock raise her ongoing issues about the hazardous driving outside her home. It was noted that she had engaged with AR on this issue.</p> <p>It was noted that farmers receive payment from County Council when they report and then clear a road blocked by snow.</p> <p>Ongoing concerns about agricultural vehicles damaging roads and hedgerows and continuing to drive at speed. Concern was expressed that little could be done to resolve these concerns or change practice. It was noted that Norfolk has a code of practice for farmers addressing issues such as these. AR agreed to locate it.</p> <p>AR had received an assurance from strategic planning that the road to Wilford Bridge roundabout was at full capacity in traffic use.</p> <p>Cllr Christine Block stated that a change in planning rules is out for consultation. The link to this consultation does not appear to have been received. GB to follow up.</p> <p>Deben Estuary partnership is researching a methodology to cost a sensitive/special landscape. Report on tranquillity will be out soon. New Bin system requires registration.</p>

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	<p>Brian Johnson (AOEP Boyton rep) spoke about the partnership and its extensive role to verse the 44 kms of the estuary shoreline. Unable to provide reason for how he acquired the role of rep. It was agreed that he raise the issue of accountability with the AOEP committee to ensure greater community involvement in the decision-making processes.</p> <p>It was agreed that Ruth (PCC) be contacted re future reports for the PC</p>
2. Apologies	
3. Declaration of interests/ dispensation	None
4. Approval of minutes	<ul style="list-style-type: none"> The minutes of the 9 January were approved.
5. Tasks and updates	<p>5.1 Defib. working party: awaiting Pat Pajak who is keen to lead this development.</p> <p>5.2 Parish Council meeting dates were amended and approved.</p> <p>5.3 Gill Bradley (artist) is researching ideas for the information panel imagery. It was agreed that an A4 design (at £45.00) would be appropriate.</p> <p>5.4 Road sign and flooding: Some signs have been installed. It was agreed that the installation should be compared to the plans previously provided.</p> <p>5.5 Update on swings renovation: No information was offered by those in attendance.</p> <p>5.6 Playground project: The initial report was received. Visits have been made to view equipment for children and adults. Government guidance has informed the planning. A detailed project plan is to be drawn up for approval. Equipment/facility for three age groups are to be considered but for Boyton it is specifically adult equipment.</p> <p>5.7 CLT: The Peninsula Villages CLT is in rapid development. All but one Parish of the six has approved the statement of intent clarifying the relationship. Registration is in motion and meetings with East Waveney Housing development team have taken place. Access to £1.3m is possible. A partnership with Crocus Homes in the School lane development in Bawdsey has initially involved the CLT in discussion about design and housing type.</p>
6. Events	<p>6.1 Litter Pick: Saturday 14 April (JC) Keith Lilley to be approached re <i>Beachwatch</i> date.</p> <p>6.2 <i>Beating the bounds</i>: It was agreed that this should be considered by the planning group.</p>
7. Planning group outcome	<p>7.1 SOS magnet. It was agreed that ML would purchase and donate insert cards with updated information. He was thanked for this donation. Additionally it was noted that ML had donated a basketball to the PCC to enable children to use the hoop again.</p> <p>7.2 Welcome Pack print. It was agreed that Andy Cassy would update the pack and place it on the community group website. Parish Council can then continue with the link. Michael Hatchett has been approached requesting print run costs.</p> <p>7.3 Emergency Plan –Andy Cassy is to attend training. Plan to be updated annually.</p>
8. Annual report	It was agreed that AC would provide a draft.
9. State of highways	It was agreed that the information team would be asked to report potholes and to let the clerk know. This information would then be collated across the peninsula by Hollesley Parish clerk.

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10. Training	It was noted that two councillors have registered for the Data Protection training and one for the new councillor training.
11. Finance	11.1 VAT claim has been submitted for £96.93. 1 April 2016 to February 2018 11.2 Current financial statement approved 11.3 Payments approved see (above) 11.4 The final 'prep for audit forms' were noted. 11.5 It was agreed to contact Trevor Brown auditor directly.

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SignedDate.....

BOYTON PARISH COUNCIL RECEIPTS PAYMENTS SUMMARY 2017/8

2016/7	RECEIPTS	2017/8	Reasons for +10% difference
£1,725.91	Precept	£1,730.00	
£1,537.46	Grants	£0.00	No grants received this year
£493.27	Other income	£412.50	less income from events
	<u>Ring fenced</u>		
£284.40	i) Fireworks	£284.40	
£1,037.46	ii) Transparency	£460.00	
	VAT repayment	£0.00	
£5,078.50	total	£2,142.50	
PAYMENTS			
£86.10	VAT	£10.83	less VAT items
£50.00	Administration	£50.00	less costs expended
£700.00	Clerks salary	£545.40	
£152.64	Insurance	£156.13	
	Clerk's Expenses	£0.00	
	Grants & Section 137	£0.00	
£168.00	hall hire	£102.00	
£162.19	Subscriptions	£130.76	Membership fee reduced
£25.00	Training	£40.00	Additional training to meet Data protection
£915.15	Other	£612.46	returned grant payment
	Election fees	£0.00	
£42.00	Audit	£42.00	
£1,121.21	events	£405.20	no major events this yr
£3,422.29	total	£2,094.78	
RECEIPTS AND PAYMENTS SUMMARY			
	Balance as at 1 April 2017	£3,500.30	
	total receipts	£2,142.50	
	less payments	£2,094.78	
	total	£3,548.02	
CUMULATIVE FUNDS REPRESENTED			
14/3/18	Current Account bank	£3,599.05	
	Unpresented cheques	£51.03	
	unpresented deposits		
	balance c/f	£3,548.02	

BOYTON PARISH COUNCIL RECEIPTS PAYMENTS SUMMARY2017/8**Bank reconciliation**

Balance commencing 1 April 2017	£3,500.30
Add:total receipts	£2,142.50
Less:total payments	£2,094.78
total as at 14/3/2018	£3,548.02

Balances from bank statement

Current Account date

Unpresented cheques:

Expenses	
Expenses	£51.03

total **£51.03** £51.03

Deposits not yet credited