



## Boyton Parish Council Minutes of meeting 20 March 2018

	<p>Brian Johnson (AOEP Boyton rep) spoke about the partnership and its extensive role to verse the 44 kms of the estuary shoreline. Unable to provide reason for how he acquired the role of rep. It was agreed that he raise the issue of accountability with the AOEP committee to ensure greater community involvement in the decision-making processes.</p> <p>It was agreed that Ruth (PCC) be contacted re future reports for the PC</p>
<b>2. Apologies</b>	
<b>3. Declaration of interests/ dispensation</b>	None
<b>4. Approval of minutes</b>	<ul style="list-style-type: none"> <li>• The minutes of the 9 January were approved.</li> </ul>
<b>5. Tasks and updates</b>	<p>5.1 Defib. working party: awaiting Pat Pajak who is keen to lead this development.</p> <p>5.2 Parish Council meeting dates were amended and approved.</p> <p>5.3 Gill Bradley (artist) is researching ideas for the information panel imagery. It was agreed that an A4 design (at £45.00) would be appropriate.</p> <p>5.4 Road sign and flooding: Some signs have been installed. It was agreed that the installation should be compared to the plans previously provided.</p> <p>5.5 Update on swings renovation: No information was offered by those in attendance.</p> <p>5.6 Playground project: The initial report was received. Visits have been made to view equipment for children and adults. Government guidance has informed the planning. A detailed project plan is to be drawn up for approval. Equipment/facility for three age groups are to be considered but for Boyton it is specifically adult equipment.</p> <p>5.7 CLT: The Peninsula Villages CLT is in rapid development. All but one Parish of the six has approved the statement of intent clarifying the relationship. Registration is in motion and meetings with East Waveney Housing development team have taken place. Access to £1.3m is possible. A partnership with Crocus Homes in the School lane development in Bawdsey has initially involved the CLT in discussion about design and housing type.</p>
<b>6. Events</b>	<p>6.1 Litter Pick: Saturday 14 April (JC) Keith Lilley to be approached re <i>Beachwatch</i> date.</p> <p>6.2 <i>Beating the bounds</i>: It was agreed that this should be considered by the planning group.</p>
<b>7. Planning group outcome</b>	<p>7.1 SOS magnet. It was agreed that ML would purchase and donate insert cards with updated information. He was thanked for this donation. Additionally it was noted that ML had donated a basketball to the PCC to enable children to use the hoop again.</p> <p>7.2 Welcome Pack print. It was agreed that Andy Cassy would update the pack and place it on the community group website. Parish Council can then continue with the link. Michael Hatchett has been approached requesting print run costs.</p> <p>7.3 Emergency Plan –Andy Cassy is to attend training. Plan to be updated annually.</p>
<b>8. Annual report</b>	It was agreed that AC would provide a draft.
<b>9. State of highways</b>	It was agreed that the information team would be asked to report potholes and to let the clerk know. This information would then be collated across the peninsula by Hollesley Parish clerk.

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<b>10. Training</b>	It was noted that two councillors have registered for the Data Protection training and one for the new councillor training.
<b>11. Finance</b>	11.1 VAT claim has been submitted for £96.93. 1 April 2016 to February 2018 11.2 Current financial statement approved 11.3 Payments approved see (above) 11.4 The final 'prep for audit forms' were noted.

Signed .....Date.....

**BOYTON PARISH COUNCIL RECEIPTS PAYMENTS SUMMARY 2017/8**

<b>2016/7</b>	<b>RECEIPTS</b>	<b>2017/8</b>	<b>Reasons for +10% difference</b>
£1,725.91	Precept	£1,730.00	
£1,537.46	Grants	£0.00	No grants received this year
£493.27	Other income	£412.50	less income from events
	<u>Ring fenced</u>		
£284.40	i) Fireworks		£284.40
£1,037.46	ii) Transparency		£460.00
	VAT repayment	£0.00	
<b>£5,078.50</b>	<b>total</b>	<b>£2,142.50</b>	

<b>PAYMENTS</b>			
£86.10	VAT	£10.83	less VAT items
£50.00	Administration	£50.00	less costs expended
£700.00	Clerks salary	£545.40	
£152.64	Insurance	£156.13	
	Clerk's Expenses	£0.00	
	Grants & Section 137	£0.00	
£168.00	hall hire	£102.00	
£162.19	Subscriptions	£130.76	Membership fee reduced
£25.00	Training	£40.00	Additional training to meet Data protection
£915.15	Other	£612.46	returned grant payment
	Election fees	£0.00	
£42.00	Audit	£42.00	
£1,121.21	events	£405.20	no major events this yr
<b>£3,422.29</b>	<b>total</b>	<b>£2,094.78</b>	

<b>RECEIPTS AND PAYMENTS SUMMARY</b>	
Balance as at 1 April 2017	£3,500.30
total receipts	£2,142.50
less payments	£2,094.78
<b>total</b>	<b>£3,548.02</b>

<b>CUMULATIVE FUNDS REPRESENTED</b>		
14/3/18	Current Account bank	£3,599.05
	Unpresented cheques	£51.03
	unpresented deposits	
	<b>balance c/f</b>	<b>£3,548.02</b>

**BOYTON PARISH COUNCIL RECEIPTS PAYMENTS SUMMARY 2017/8**

**Bank reconciliation**

Balance commencing 1 April 2017	£3,500.30
Add:total receipts	£2,142.50
Less:total payments	£2,094.78
total as at 14/3/2018	£3,548.02

**Balances from bank statement**

Current Account date

**Unpresented cheques:**

Expenses	
Expenses	£51.03

**total    £51.03            £51.03**

**Deposits not yet credited**