

Boyton Parish Council Minutes of meeting 30 October 2018

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3010181d	Resubmit hedgerow clearance request online to Highways	TF	
3010185	JP to receive guidance and forms	GB	1/11
3010181b	James Mallinder, Councillor Hollesley to be contacted re neighbourhood plan	GL	
3010186b	Article to secure additional members for defib group for VV	GL	1/11
3010186a	Remit request for role of flood defence spokesperson from AOEP	GB	1/11
3010186d	One member to be contacted to obtain approval for their details to be on the card	TF	1/11
	Print run to go ahead	GB	2/11
3010188	Christmas party date yet to be agreed Survey/yet to be agreed		
3010189	Budget to be prepared	GB/JC	
Payments One Suffolk website hosting £60 Hall hire £12.00 SOS print cards –up to £25 Fireworks -£180 Picture -£45			

Attendance	Parish Councillors: Gary Lowe (GL)Chair, Ali Crawford (AC), John Carpmael (JC), Richard Jesty (RJ), Tina Fletcher (TF) It should be noted that names of those members of public attending will not be placed in the public domain. C.Cllr Andrew Reid
1. Public items	a) AR's report was noted. Highways issue ref incorrect contract still outstanding. AR to follow up. Blocked calverts still not undertaken. AR to follow up. b) CLT: The implementation of a housing survey was noted. Partnerships with Housing developers, registered providers were being established. Finance was being sought from SCDC to purchase houses in Bawdsey development. It was agreed that GL would contact James Mallinder about the neighbourhood plan. c) AOEP update was noted. d) Hedgerows had been cut but not to a satisfactory standard. It was agreed that TF should submit a complaint again using SCC Highways reporting tool. e) PCC report: The Harvest support had been well attended with half coming from the village and all enjoyed the speaker. Remembrance is 11 November (100 yrs) 10.50am. All welcome.
2. Apologies	None
3. Declaration of interests/ dispensation	None

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4. Approval of minutes	The minutes of the 19 September were amended and approved. A vote was taken in regard to the decision about an extra-ordinary meeting. The vote affirmed that the decision was correct although chair wished it to be recorded that he did not agree.
5. Co-option	John Pilgrim was welcomed to the meeting. He agreed to consider the role with guidance provided by the clerk and would hopefully join the committee once he had submitted the designated signed documents to GB.
6. Tasks and updates	<p>6.1 SOEO- ref flood defence spokesperson request. It was agreed that clarification on the remit of the role be sought (GB).</p> <p>6.2 Defib project –Options were discussed. Use of the telephone kiosk with an addition of an emergency phone was outlined. Additionally a rejuvenation pack would cost £2,000 approx. Concern was raised about the loss of phone for general use. Members were reminded of the information on use that had been provided by BT (one occasion in a year). All villagers could have a code if they wished to access to machine. It was agreed that the defib working group should seek additional members (article in VV- GL) and continue to discuss options including Mary Warner as a third option for a site.</p> <p>6.3 Prison issue -Correspondence had been circulated to councillors. It was agreed that members take up the offer of a meeting with the Acting Governor (RJ). It was noted that RJ would coordinate meeting if within 2 weeks or GL would attend if after 2 weeks.</p> <p>6.4 Boyton Dock. Still awaiting costings.</p> <p>6.5 SOS cards. It was agreed that subject to one outstanding approval/required for one member of the emergency team to have their name/ contact details on the card (TF), the print order will be placed (GB). The contact numbers provided by RJ were to be used.</p> <p>6.6 The outcome of the Electoral Ward changes were received. It was noted that the objections raised had been ignored. This will impact on Cllr Block’s ability to cover so many parishes.</p>
7. Winter preparedness	It was agreed that the planning group would meet to consider all the issues and produce a wp plan.
8. Events	<p>8.1 Bonfire night. Preparations were underway. Efforts to secure a trailer were continuing.</p> <p>8.2 Apple Day. Only £15 raised which did not meet costs this year.</p> <p>8.3 Christmas party - It was agreed that Emilie be asked to provide entertainment again. No date was agreed.</p> <p>At this point AC tendered her resignation and moved to the public area.</p>
9. Finance	<p>9.1 It was agreed that JC and GB would meet to prepare a budget. Increased hours would need to be reflected in the new budget.</p> <p>9.2 Approval given for payments (see above).</p>

SignedDate.....

BOYTON PARISH COUNCIL RECEIPTS PAYMENTS SUMMARY 2018/9
to October 2018

2017/8	RECEIPTS	2018/9	Reasons for +10% difference
£1,730.00	Precept	£1,749.00	
£0.00	Grants	£0.00	
£412.50	Other income	£54.00	
	<u>Ring fenced/restricted</u>		
£319.40	i) Fireworks	£40.00	£319.40 ring fenced reserve
£460.00	ii) Transparency		£460.00 ring fenced reserve
£96.93	VAT repayment	£0.00	
£3,018.83	total	£1,843.00	

PAYMENTS		
£10.83	VAT	£0.00
£50.00	Administration	£0.00
£727.20	Clerks salary	£384.48
£156.13	Insurance	£154.22
£0.00	Clerk's Expenses	£0.00
£0.00	Grants & Section 137	£0.00
£87.00	hall hire	£24.00
£130.76	Subscriptions	£135.06
£40.00	Training	£60.00
£612.46	Other	£40.00
£0.00	Election fees	£0.00
£42.00	Audit	£70.00
£405.20	events	£0.00
£2,261.58	total	£867.76

RECEIPTS AND PAYMENTS SUMMARY		
Balance as at 1 April 2018	£3,463.15	
total receipts	£1,843.00	
less payments	£867.76	
total	£4,438.39	£0.00

CUMULATIVE FUNDS REPRESENTED		
11/09/2018	Current Account bank	£4,438.39
	Unpresented cheques	
	unpresented deposits	
	balance c/f	£4,438.39