

Boyton Parish Council Minutes

held via Zoom at 7 p.m. on 3 November 2020



Minute Ref		Action	Completed
03.11.20.3	Follow-up on Church Hall with Diocese	RJ	
03.11.20.4	Boyton Wood footpath/pot holes in Mill Lane follow-up with SCC	RJ/Clerk	
03.11.20.5	Distribute defib Youtube and training details, upload defib user guide	RJ/Clerk/AC	
03.11.20.6	Follow up query with HPC re AOCP	RJ	
03.11.20.7	Follow up - letter to farmers	Clerk	
03.11.20.8	Planning Consultations responses	RJ/JP/IJ	
03.11.20.12	Cllr training available. Upload to website with CAS document	All	

Payments authorised since last meeting

23/09/20	JP bat screws		£4.52
23/09/20	JP title view (chq 388 cancelled)		£3.00
30/09/20	Clerk's Salary quarterly July-Sept		£309.00
02/11/20	SALC - Payroll (6 months)		£22.80
31/10/20	One Suffolk website		£60.00

Payments received since last meeting

30/09/20	East Suffolk Precept	£2,000.00	
28/10/20	SCC Boyton Bats (remaining 50% of fund)	£321.50	

	Attendance Chair - Richard Jesty (RJ), Vice Chair John Pilgrim (JP), Iain Johnston (IJ), Andrew Cassy (AC), 6 members of the public	
1.	Apologies received ES Deben Ward DCllr James Mallinder (JM)	
2.	Declarations of Interest and Applications for Dispensations on Agenda item AC declared interest in Item 10 as Secretary for Quiet Lanes Suffolk, RJ declared interest in VH	
3	Public session PCC Report - St Andrews Church had held no services since end of March. Armistice Service planned for 11 November, outside only in line with new restrictions - National service will be held at Hollesley on Sunday 8th November. No services - no collections, hall has only been hired twice since end of March and no coffee mornings have resulted in financial concern - money had to be taken out of reserves for parish share of £4,000 (this is annual contribution to Diocese). Necessary hedge cutting at Church hall cost £350.00, ROSPA play area inspection carried out - £84.50 - queries raised re bench at front distance between the planks is too great, matting under basketball needs sticking down (quote requested), bolt on gate too wide - excess to be cut off and made safe. Also, cost of £60.00 to remove	

	<p>two wasps nests in the entrance porch. Total expenses £494.50 for hall and grounds. Discussions followed - query if the demand from Diocese would be reviewed if it causes a deficit. Suggestion raised to take a longer-term view and push forward with discussions with potentially PC taking over the hall, offering funds to PCC to support direct church costs and take liability away for the hall from PCC. With legal position 1894 Act and how PC cannot directly support PCC - suggest we watch in brief. Agreed. RJ is in touch with Rev Giles and will request permission to negotiate directly with James Halsall (at Diocese in charge of property). Agreed RJ. RJ also in contact with Alistair Bissett at ES Legal.</p> <p>Report from Cllr James Mallinder - circulated and uploaded - with request for anybody to contact him in confidence at any time.</p> <p>It was noted that they have pumped out the drains on the bridge for 2nd time this year</p>	RJ
4.	<p>To review and agree previous minutes 22 September 2020</p> <p>No response from SCC re hole in footpath in Boyton Wood - RJ offer to complete - cancel footpath and follow up our report re pot holes at bottom of Mill Lane. Awaiting response from ES re ACV for Boyton Wood footpath. Church hall update as Item 3, JP reports no movement on beach path at present, Several people joined the bat watching event - weather was too cold and high winds for any major sightings - JP propose to hold another event in the warmer weather next year and update on progress. No other comments raised and minutes agreed</p>	RJ/ Clerk
5	<p>Update on Defibrillator</p> <p>Community Heartbeat Trust who supplied and installed the Defibrillator just before lockdown, have offered a training session on Zoom lasting 30-45 minutes - due to the restrictions we are unable to hold face to face training. Martin Fagan from CHT has offered to host the session and suggested some Youtube links to watch first to familiarise people. Action RJ to send details to Clerk for email information team links and organise training date. Suggestion edited version of defib user guide to be uploaded to the website Action Clerk/AC</p>	RJ/Clerk/ AC
6	<p>Update on any meeting attended by Councillors</p> <p>Deben Community Partnership meeting on 21 October attended by JP and as report circulated to Cllrs. Various Community grants are available to be submitted by 24 Nov i.e social isolation/hidden needs funds to connect isolated residents. Again situation if BPC owned the hall we would be able to apply for refurbishment, internet/technical access - it specifically states not eligible for Church halls. JP will attend ES Community forum for transport tomorrow 4 November - welcomes any thoughts on transport enhancement for Deben Peninsular. Alde & Ore Community Partnership (AOCB) - query raised that HPC had removed themselves - RJ will check with Clerk Judi Hallett</p>	RJ
7.	<p>Deben Ward - letter for farmers</p> <p>Email received from Butley PC re letter to send to local farmers re tractors, speeding, litter. Request for Boyton to join forces with Butley, Wantisden and Capel St Andrew - sent to Alderton, Hollesley, Bawdsey and Blaxhall. BPC comments have been emailed to Butley PC. Response awaited. Action Clerk</p>	Clerk
8.	<p>East Suffolk Council - Planning Consultations and Community involvement</p> <p>Correspondence received from ES Planning regarding seeking views from community on 3 new planning documents - consultations are taking place from 19 October to 30 November. Comments can be emailed to planningpolicy@eastsoffolk.gov.uk or by post to or contact boytonpc@gmail.com for details.</p> <p>1. Statement of Community Involvement - 7 key questions to collect the views of the community on the consultation process. Discussion re accessibility for people without computers and best way to engage community. RJ will respond - circulate to Cllrs for comments. 2. Cycling and Walking Strategy - to help make cycling and walking in East Suffolk more convenient and more desirable - map-based consultation. IJ happy to link up with JP to lead on this one - i.e. safe cycling route into Melton. 3. Recreational</p>	RJ IJ

	Disturbance Avoidance and Mitigation Strategy - to reduce the impact of increased levels of recreational use on Habitat Sites due to new residential development - JP offer to respond/circulate to Cllrs.	JP
9.	Green action items Discussion regarding East Coast EV Pilot - branded as 'Katch' - SCC proposal to partner fund a taxi-bus pilot in Framlingham-Wickham Market connecting with trains - potential possibilities for the Deben Ward	
10	Quiet Lanes Presentation by Andrew Cassy Secretary and website technician for Quiet Lanes Suffolk - with agreement from BPC AC will lead from Boyton's perspective to extend current network around Butley and Capel St Andrew. With thanks to SCC Cllr Andrew Reid (Cabinet position for Highways) and East Suffolk Greenprint forum - it was agreed 18 months ago to pursue across the county with SCC 20/20 Community funds - currently 97 parishes have registered an interest across whole of Suffolk - with 227 individual lanes currently being proposed - that's 20% of county's parishes have registered an interest. Quiet lanes are all around protecting rural nature, connectivity for walkers, cyclists and horse riders - not meant to be traffic calming however works well with Highway Code and Safety precautions on Rights of Way, also more penalty for motorist in an accident/incident. At the stage of marketing campaign, proposing public village discussion in January/February for opportunity to raise any objections before formal planning notice submitted - Highways can approve or decline each nomination. Discussion if top of Mill Lane could be added and if appropriate route for a nomination - AC happy to take suggestions can be added without validation it can go to consultation anyway. Main cost for BPC will be printing and signage - AC request set aside £100 in case we have to make a contribution. Notices - with exit and entrance signs cost £580 which should be covered by grants BPC in agreement.	
11	Precept and Budget 2021/22 RJ has circulated the budget to Cllrs - noting that £10,000 to be kept on hold. Precept correspondence received from ES with a request to hold our precept setting meeting between 8 - 29 January 2021 - due to uncertainties with the Council tax base - and to notify ES our requirements by no later than 31 January 2021. Therefore agreed put next meeting back to 11 January 2021	
12	SALC Councillor Training Specific dates for Cllr training modules available via Zoom as circulated and on SALC website. It was agreed RJ, IJ and JP could attend the Development and Planning training, should they wish, and the Clerk would book as appropriate. Suggestion to upload training section for cllrs on website - for reference and handy access - Action AC to upload plus CAS National Report.	All
13	Finance To approve payments made since last meeting, to note payments received since last meeting as above table and as circulated details, bank reconciliation and statement to Cllrs. Accounts agreed	
14	Events Schedule and Date of Next Meeting Community Partnerships Forum on transport 4 November - JP to attend, Remembrance service at St Andrews - 11 November at 10.50 a.m., AOCP - 10 December at 6.30 p.m., BPC next meeting - Tuesday 12 January 2021 at 7 p.m.. RJ thanked everybody for attending - meeting ended at 8.30 p.m.	
Minutes agreed		
Signed Date		