

Boyton Parish Council Minutes

28 March 2023 at 7 p.m. at Boyton Church Hall



Minute Ref		Action
28.03.23.3	Nomination papers to be hand delivered to ESC office on Wednesday 29 March	Clerk
28.03.23.5	Communicate with Royal Mail	Clerk
28.03.23.5	Planning Permission for BPC shed to be installed on Church owned land	RJ
28.03.23.9a	Sheds Direct Invoice 06090 Quote 12255	RJ/Clerk
28.03.23.10	Clerk Vacancy Notice to be distributed	Clerk

Payments authorised to be paid

08/03/23	Boyton Church hall hire (Jan) Inv 1	£15.00
08/03/23	Clerks expenses for printing this FY	£25.00
08/03/23	Boyton Church hall hire (7 March) Inv 2	£15.00
28/03/23	SALC provision of payroll Inv 28769	£22.80
28/03/23	Community Heartbeat Inv 16010 emergency phone rental	£72.00
28/03/23	Clerks salary - 4th quarter	£439.92

Attendance

Chair Iain Johnston (IJ), Vice Chair Andrew Cassy (AC), Richard Jesty (RJ), Mark Pryor (MP), ES District Cllr Mallinder, Clerk Jenny Lloyd, 8 members of the public

1. Apologies

Andrew Greenwell - accepted
Cllr A Reid

2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda items

RJ - Item 8, MP - Item 8 AC - Item 6

3. Election and vacancies

Action Clerk to hand deliver nomination papers to East Suffolk Council offices on Wednesday 29 March. Please contact boytonpc@gmail.com if you are interested in becoming a Councillor. It was noted that Cllr Cassy shall be retiring after several years service. Thanks were expressed to AC for his considerable commitment to the PC. AC's knowledge of the history of Boyton has been valued and ensured more consistent and informed decisions over many years.

4. Reports received

SCC Cllr Reid and ESC Cllr Mallinder's Reports were distributed and uploaded to website [Full Reports here](#). No comments raised on SCC Report. Cllr Mallinder summarised his environmental initiatives - Pardon the Weeds, Feed the Bees campaign for less grass cutting, Loving Suffolk - collective litter picking and the East Suffolk Blooms - gifting bulbs to the

	<p>local community to be distributed around September.</p> <p>Cllr Mallinder has introduced a pilot scheme for x3 bins at Martlesham, Rendlesham and Saxmundham for small electrical items, also a Climate Action Plan recently which was a 4 year project and a foundation for ESC for decision making.</p> <p>Parking adjustments at Bawdsey will be in place by the summer - where ES can then get traffic wardens to enforce i.e. campervan parking.</p> <p>Concerns have previously been raised about the clearing of an area for motorbikes on the right hand side past Rocks Barracks going towards Woodbridge. There is now signage on the land for a car boot sale in April. This is a sensitive time for ground nesting birds. Cllr Mallinder is enquiring with Local Enforcement regarding change of use for site and planning and environment issues. The concern is being monitored.</p> <p>Regarding the status of the Deben River - JM gave a letter of support and through ESC, general concerns have been raised to Water Companies in regards to improving the systems. The current sewerage systems are not working properly and the 65 new houses in Eyke will have an impact.</p>
5	<p>Public Session</p> <p>Concern was raised regarding the postal service in Boyton being very intermittent. Action Clerk to contact Royal Mail to request when the round will take place.</p> <p>AC was able to borrow a thermal heat camera which is part of the Warm Homes scheme. 8 properties and the Church Hall were included in the survey. No major leaks were detected but findings were pointing to a few areas i.e. front doors which could be improved by a curtain. AC suggested to carry out again in the summer months for comparison. Thanks were expressed to AC for organising. Visit www.greensuffolk.org for further help and information.</p> <p>An enquiry was raised if Boyton is holding a Coronation event. It was suggested to discuss at the next Coffee morning. Volunteers are needed to erect the marquees and a suggestion for everybody to bring their own food.</p> <p>Thanks were expressed to whomever has been trimming the hedges so neatly.</p> <p>RJ mentioned the shed on the Church hall grounds has to be replaced - existing one has to be taken down and temporary storage of i.e. 40 stacking chairs, 15-20 go pak tables to be organised. Concrete base can be reused. Planning permission to be applied. Action RJ</p>
6	<p>Update on Quiet Lanes</p> <p>Some signs have been put up - AC to collect and arrange installation of remainder in Boyton. Once signs are in place the lane is legally enforced. Several sat nav companies have been in contact and have now got QL designations embedded in their databases. Good result: 382 quiet lane designations, extending to a total of 300 miles, across the whole county. Bawdsey, Shingle Street and Hollesley still to do. Action AC to contribute to VV with implications of QLs and reference to safety guidance in the Highway Code.</p>
7.	<p>To review and agree previous meeting 28 February 2023</p> <p>It was mentioned that the village has received enquiries from Holland visitors for RSPB directions, as well as recent interest in bird sightings.</p> <p>Agreed and signed. Uploaded to the website.</p>
8.	<p>Update on Church Hall</p> <p>MP confirmed the formation of the Church Hall Committee (CHC) and have met every week, village canvassing and questionnaires have been distributed to the village. Over half of the residents have completed a questionnaire with following results: 97% keen for the hall to be retained rather than sold, 88% happy to be paid up members (for a charity to run the hall) of those, 8 people have volunteered to be responsible for running the hall (Trustees), 12 have offered help with practical maintenance and running events. CHC to complete the numbers. The findings were presented in a document to BPC - Action Clerk to distribute to the village and on the PC website.</p> <p>It was noted a Letter of Intent was agreed and sent from BPC to PCC. Copy of CHC Report was given to PCC for their meeting on Saturday 1 April.</p>

	<p>The CHC asked what level of contribution BPC may be able to make towards first year up front costs of £4,000 such as the lease, insurance, legal costs, etc. IJ stated that he would prefer not to pay legal costs if at all possible though £2,000 has been earmarked for legal fees, and encouraged the CHC to seek pro bono support (which the CHC agreed, and stressed it was already doing). Approximately £4k within reserves might potentially be allocated to such costs, and Councillors present unanimously agreed that they would be supportive of allocating these funds towards efforts for the village to take over the hall, pending details of necessary costs in a formal request.</p>
9	<p>Finance</p> <p>a) To approve payments made and to be authorised since last meeting - as above. Action RJ to check Invoice against quote received for Shed</p> <p>b) No payments received this period. Clerk has claimed VAT for this FY (excluding shed invoice) total £675.44</p> <p>c) Accounts were agreed as at 28/03/2023 - to be uploaded to Finance on website</p>
10	<p>Retirement of Clerk</p> <p>Clerk announced her retirement as Clerk to Boyton PC by letter on 17 March with a request for a finish date around end of May. Draft Notice of Vacancy circulated to Councillors - to be agreed for VV and Notice Board and distribution by Hollesley Grapevine and Boyton distribution list. RJ and IJ agreed to informal interviews around the end of April/beginning of May. Action Clerk to distribute Vacancy Notice asap</p>
11	<p>Date of next meeting</p> <p>The scheduled date of 9 May is not possible because of the election period - Tuesday 23 May was proposed for both APM and ACM</p> <p style="text-align: right;">Meeting ended at 8.30 p.m.</p>
<p>Minutes agreed</p> <p>Signed (Chair) Date</p>	